



City of Boston  
Public Facilities Department

Martin J. Walsh, Mayor

RECEIVED  
CITY CLERK'S OFFICE

NOV 21 A 9 48

BOSTON, MA

**MEMORANDUM**

**To:** Maureen Feeney, City Clerk, Boston City Hall  
**From:** Brian McLaughlin, Public Facilities Department  
**Date:** November 20, 2019  
**Re:** School Building Committee Meeting Notice for the Josiah Quincy Upper School Project

---

The Josiah Quincy Upper School, School Building Committee for the above captioned project will meet on:

Tuesday, December 3, 2019 at 3:00 PM at 26 Court Street, 1<sup>st</sup> Floor Conference Room, Boston, MA 02108.

This meeting is to review and take a vote to approve the Preliminary Design Program (PDP) in accordance with the Massachusetts School Building Authority school construction process.

City of Boston's Architect, HMFH will present the PDP for the Future Josiah Quincy Upper School. Following the presentation the School Building Committee will then vote to Approve and Authorize the City's Owners Project Manager to submit the PDP to the MSBA

**Please Post Notice.**