



**boston planning &
development agency**

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August 8, 2017

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BOSTON, MA

Maureen Feeney, City Clerk
City Hall, Room 601
Boston, MA 02201

Dear Madam:

Notice is hereby given in accordance with Sections 20 (b) and (c), as amended, of the General Laws, that the Meeting of the Economic Development and Industrial Corporation of Boston d/b/a the Boston Planning & Development Agency, will be held at 3:30 p.m. on Thursday, August 10, 2017 at the BPDA in the Kane Simonian Room, Room 900, City Hall.

**ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION OF BOSTON
D/B/A BOSTON PLANNING & DEVELOPMENT AGENCY
BOARD OF DIRECTORS' MEETING
AUGUST 10, 2017 SCHEDULED AT 3:30 P.M.**

MINUTES

1. Request authorization for the approval of the Minutes of July 13, 2017 Meeting.

DEVELOPMENT

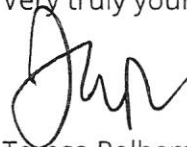
2. Request authorization to enter into a Lease Agreement with Boston Print Specialists, LLC d/b/a AlphaGraphics Boston, for use of approximately 7,342 square feet on the eighth floor of 12 Channel Street.
3. Request authorization to enter into a Lease Agreement with Design Communications, Ltd., for use of approximately 5,212 square feet on the eighth floor of 12 Channel Street.

ADMINISTRATION AND FINANCE

4. Request authorization to advertise and issue a Request for Qualifications for Engineering and Design Services for mechanical systems upgrades at 22 Drydock Avenue in the Raymond L. Flynn Marine Park.

5. Request authorization to advertise and issue a Request for Proposals for a consultant to perform a feasibility study regarding creating career pathways in the Creative Economy.
6. Personnel

Very truly yours,

A handwritten signature in black ink, appearing to read "Teresa", written in a cursive style.

Teresa Polhemus, Clerk