

MSLD Study Committee Notes #21

September 16, 2026, 6:30 pm

Zoom <https://www.zoomgov.com/j/1657630779>

Study Committee Attendees:

Ameeth Deenanath
Crystal Galvin
Julie Hall
Kirsten Hoffman
Nancy Johnsen (Chair)
Lindsey Mac-Jones
Linda Neshamkin
Ian Urquhart

Staff:

Elizabeth Sherva
Jennifer Gaugler
Gabriela Amore

Members of the Public:

Action/follow-up items for staff are highlighted in yellow.

I. REVIEW AND VOTE ON MEETING MINUTES

- A. **Nancy** requests to postpone the August 12, 2026, meeting minutes to the next meeting to provide more time to review the minutes.

II. PUBLIC FEEDBACK SINCE LAST MEETING

- A. Feedback received by staff:
 - 1. **Jennifer** reports that additional signatures on the letter of opposition were sent in by Diane Valle.
- B. Feedback received by study committee members:
 - 1. None.

III. REVIEW WORKING STUDY REPORT

- A. **Jennifer** reviews a few key changes to the public engagement plans:
 - 1. The community event has been moved to the Knights of Columbus and will be held on October 21st based on the availability of that space.
 - 2. Funding has been identified to send a mailing to all property owners of record in the Landmark District.
- B. Standards and Criteria:
 - 1. 4.4 Standards and Criteria (Landmark District):
 - a) 4.4.1 (General Standards) - **Nancy** asks for clarity that property owners won't be required to recreate features that no longer exist? Staff confirms that is correct.
 - b) 4.4.2 (Archaeology) - Study committee has a substantial discussion about the Archaeology standards. Study committee is concerned about not overly burdening homeowners with cost and required work. Uncomfortable with homeowners needing to pay for professional archaeologists.
 - (1) **Jennifer** suggests that the study committee could ask for community input on this at the community meeting.
 - (2) **Jennifer** also suggests that the language could be changed to recommendations rather than requirements.

- (3) **Julie** suggests that maybe Joe Bagley can come to the next meeting and give an example of how archaeological review by the City has worked for a homeowner.
- (4) **Crystal** says that if this has worked in other places through voluntary cooperation, why are requirements needed?
 - (a) **Nancy** agrees. This feels like too much of a mandate.
- (5) Study committee unanimously agrees to make all of the Archaeology standards in the Landmark District recommendations rather than requirements.
- c) 4.4.3 through 4.4.9: **Linda** suggests certain additional features to be added to the Character-Defining Features section of each category.
- d) 4.4.8 (Lighting): Discussion of gas lamps:
 - (1) **Nancy**: Should this also be included in the Street Furnishings section? Staff agrees that it could be added there too so that someone looking for gas lamp standards could find it both under “Lighting” and under “Street Furnishings.”
 - (2) **Linda** asks if this includes the gas source? Staff clarifies that the standards are only talking about the light fixture and not the gas supply. For sustainability reasons, efforts are being made to convert some of the city’s gas lamps from gas to electric supply while keeping the look of the original gas.
- e) **Julie**: We should address EV chargers in the standards.
 - (1) **Elizabeth**: That’s a good call, Julie. Sometimes they are embedded into the sidewalk, sometimes they are a bollard, and sometimes they are on the facade of a house.
 - (a) Staff will research some language for adding this to the standards.
- f) 4.4.9 (Roofs): Study committee agrees to add standard #5 to Requirements: “The visibility of mechanical equipment on the roof shall be minimized.”
- 2. **Linda** makes a motion to postpone release of the working study report until after the next meeting on 9/23. **Crystal** seconds. Unanimous vote to postpone.

IV. REVIEW PUBLIC ENGAGEMENT PLANS

- A. Tabled to next meeting.

V. PUBLIC COMMENTS

- A. None.

VI. STAFF UPDATES

- A. Next meeting will be a week from today.

VII. ADJOURNMENT: 8:52 PM

- A. **Nancy** motions to adjourn, **Crystal** seconds. Unanimous vote to adjourn.