



February 11, 2025

Mr. Alex Geourntas, City Clerk
City Hall, Room 601
Boston, MA 02201

RECEIVED
By City Clerk at 2:49 pm, Feb 11, 2025

Dear Sir:

Notice is hereby given in accordance with Section 23B of Chapter 39, as Amended, of the General Laws; and, with Section 20b of Chapter 30A of the General Laws, that the Annual Meeting of the Economic Development and Industrial Corporation of Boston d/b/a Boston Planning & Development Agency will be held at 3:30 p.m. on Thursday, February 13, 2025, in the BPDA's Board Room (Room 900, Boston City Hall, 9th Floor, Boston, Massachusetts) and televised on Boston City TV (Xfinity Channel 26, RCN Channel 13, and Verizon Fios Channel 962), and livestreamed on boston.gov.

**ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION OF BOSTON
D/B/A BOSTON PLANNING & DEVELOPMENT AGENCY
BOARD OF DIRECTORS' ANNUAL MEETING AGENDA
FEBRUARY 13, 2025, SCHEDULED AT 3:30 P.M.**

ELECTION

1. Election of Officers.

MINUTES

2. Request authorization for the approval of the Minutes of the January 16, 2025, Board Meeting.

LICENSE AGREEMENT/LEASE/MEMORANDUM OF AGREEMENT/EASEMENT

3. Request authorization to terminate the lease with Topologic, Inc. for Suite #805 at 12 Channel Street in the Raymond L. Flynn Marine Park.
4. Request authorization to execute a lease with Parallel Fluidics, Inc. for Suite #802 and 500 square feet of first-floor space at 12 Channel Street in the Raymond L. Flynn Marine Park for 3 years and 7 months, commencing March 1, 2025, and a 3-year term renewal option.

REQUEST FOR PROPOSALS/INVITATION FOR BIDS/CONTRACTS/GRANTS

5. Request authorization to issue a Request for Proposals for a Climate Expert to advise the Boston Climate Jobs Alliance to train and place people in jobs that advance a climate-ready workforce.
6. Request authorization to issue a Request for Proposals for a contractor to provide outreach, job coaching, and development services to support the Boston Climate Jobs Alliance.
7. Request authorization to execute a contract with United Elevator Company Inc. for elevator maintenance services in the Raymond L. Flynn Marine Park for 2 years, with 3 one-year term extensions, and for a contract amount not to exceed \$358,200 annually.

ADMINISTRATION AND FINANCE

8. Personnel

Very truly yours,
Teresa Polhemus, Clerk