

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
Virtually via Zoom
Boston, MA 02201

October 23, 2024

ATTENDANCE:

Katherine P. Craven, Chair
Lawrence D. Mammoli, Commissioner
Donald E. Wright, Commissioner
ThyThy Le, Legal Advisor PFC/PFD, Law Department
Shamus J. Hyland, Assistant Corporation Counsel PFC/PFD, Law Department (Not Present)
Colleen M. Daley, PFC Secretary, Law Department
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department
Dion Irish, Chief of Operations, Mayor's Office (Not Present)
Carleton Jones, Director, PFD
Susan Rice, Assistant Director for Operations, PFD
Scott Dupre, Senior Project Manager, PFD

Chair Craven called the meeting to order.

NOTE: ThyThy Le noted for the record the meeting is being recorded and broadcast live. She then noted that Colleen Daley, the Public Facilities Commission Secretary, would take a roll call of the meeting participants.

NOTE: Colleen Daley performed the roll call and confirmed the individuals in attendance.

NOTE: ThyThy Le noted for the record draft meeting minutes from the meetings of August 28, 2024 and September 25, 2024, for the Public Facilities Department and Mayor's Office of Housing. She then asked for a motion to approve.

NOTE: On a motion duly made and seconded, the August 28, 2024 and September 25, 2024 meeting minutes for the Public Facilities Department and Mayor's Office of Housing were unanimously approved.

VOTE 1: Scott, Dupre, Senior Project Manager

Contract to The Galante Architecture Studio, Inc.: To provide architectural design services through construction documents associated with the Engine 3 Fire Station project located at 618 Harrison Avenue, South End.

Contract Price: \$1,840,470

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for the qualifications under M.G.L. c. 7C, sections 44-57 with advertisements appearing in the Boston Globe on November 20, 2023 and City Record on November 13, 2023 and in the COMMBUYS and Central Register on November 22, 2023, to The Galante Architecture Studio, Inc., a Massachusetts corporation with an office at 110 Chauncy Street, Suite 200, Boston, MA 02111. Under the terms of this contract, The Galante Architecture Studio, Inc. will provide architectural design services through construction documents associated with the Engine 3 Fire Station project located at 618 Harrison Avenue, South End. The term of this contract shall be 60 weeks from the date of execution at a cost not to exceed \$1,840,470, including \$981,750 for base services and \$858,720 for additional services, which is a fixed fee of 7.50% based on an estimated construction cost of \$18,700,000.

The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Scott Dupre addressed the Commission and provided an overview of the project.

NOTE: Chair Craven thanked Scott for his presentation. She then asked the Commission if they had any questions.

NOTE: Commissioner Mammoli stated, "No questions, good project. It looks like it's needed."

NOTE: Commissioner Wright stated, "No questions, on my end."

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

Exhibits: September 25, 2024 project background memorandum with enclosures and PowerPoint presentation.

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: A recording of this October 23, 2024 Public Facilities Commission Meeting is available at the web address of https://www.cityofboston.gov/cable/video_library.asp?id=57794.

A True Record.

The meeting commenced at 10:00 a.m. and adjourned at 10:07 a.m.


Colleen Daley, PFC Secretary