

**BOSTON LICENSING BOARD**  
**WAGE THEFT CERTIFICATION**

The City of Boston Licensing Board may consider whether a potential or current licensee has been subject to any adverse finding under the Massachusetts Wage Act or the Fair Labor Standards Act in determining whether to issue, re-issue, modify, suspend or revoke a license pursuant to Section 4 of Mayor Walsh's October 23, 2014 Executive Order Establishing Requirements For City Contracts in an Effort to Prevent Wage Theft.

**Instructions for Completing Wage Theft Certification:**

An applicant must check EITHER Box 1(A) or 1(B) as applicable and must sign this Form, certifying compliance with the requirements set out in this Form. This Form must be included with their renewal application or application for a license. If an applicant checks box 1(B), then it must comply with the requirements in numbers 2 & 3.

**CERTIFICATION**

**The undersigned certifies under penalties of perjury that the licensee is following the provisions of the Executive Order titled "Establishing Requirements for City Contracts in an Effort to Prevent Wage Theft," as currently in effect.**

1. All applicants must certify only **ONE** of the following by checking the appropriate box:

A. The applicant (including any individual with a disclosed beneficial interest in the license) **has not been subject** to a federal or state criminal or civil judgment, administrative citation, final administrative determination, or other order resulting from a violation of G.L. c149, c151, or the Fair Labor Standards Act within three (3) years prior to the date of its application.

**OR**

B. The applicant (including any individual with a disclosed beneficial interest in the license) **has been subject** to a federal or state criminal or civil judgment, administrative citation, final administrative determination, or other order resulting from a violation of G.L. c149, c151, or the Fair Labor Standards Act within three (3) years prior to its application and it has attached such documentation to this certification.

2. The Boston Licensing Board, in issuing licenses under G.L. c. 138 or G.L. c. 140, may consider whether a potential or current licensee has been subject to a federal or state criminal or civil judgment, administrative citation, order or final administrative determination resulting from a violation of G.L. c. 149, c. 151, or the Fair Labor Standards Act in determining whether to issue, re-issue, modify, suspend or revoke a license. Licensees that are subject to a state or federal debarment for violation of the above laws, either voluntarily or involuntarily, or that have been prohibited from contracting with the Commonwealth or any of its agencies or subdivisions may be prohibited from holding, or continuing to hold, licenses issued by the Boston Licensing Board for the entire period of debarment or other stated time period.

3. Notice provided by the city, informing employees of the protections of the Order and applicable local, state, and federal law will be posted in conspicuous places.<sup>1</sup>

\_\_\_\_\_  
Signature of Authorized Person

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name of Licensed Establishment

\_\_\_\_\_  
Date

<sup>1</sup> This notice can be found at: <https://www.mass.gov/ago/docs/workplace/wage/wagehourposter.pdf>