



**RECEIVED**

*By City Clerk at 2:51 pm, Aug 13, 2024*

August 13, 2024

Mr. Alex Geourntas, City Clerk  
City Hall, Room 601  
Boston, MA 02201

Dear Sir:

Notice is hereby given in accordance with Sections 20 (b) and (c), as amended, of the General Laws, that the Meeting of the Economic Development and Industrial Corporation of Boston d/b/a Boston Planning & Development Agency, will be held at 3:30 p.m. on Thursday, August 15, 2024, televised on Boston City TV (Xfinity Channel 26, RCN Channel 13, and Verizon Fios Channel 962) and livestreamed on [boston.gov](http://boston.gov).

**ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION OF BOSTON  
D/B/A BOSTON PLANNING & DEVELOPMENT AGENCY  
BOARD OF DIRECTORS' MEETING AGENDA  
AUGUST 15, 2024, SCHEDULED AT 3:30 P.M.**

**MINUTES**

1. Request authorization for the approval of the Minutes of the July 18, 2024, Board Meeting.

## **LICENSE AGREEMENT/LEASE/MEMORANDUM OF AGREEMENT/EASEMENT**

2. Request authorization to amend the Lease between the Economic Development and Industrial Corporation of Boston d/b/a/ Boston Planning & Development Agency and Massrobotics, Inc., to add Suite #201 to the currently leased Suite #202 at 12 Channel Street.

## **REQUEST FOR PROPOSALS/INVITATION FOR BIDS/CONTRACTS/GRANTS**

3. Request authorization to issue an Invitation for Bids for a 3-year contract for housekeeping and cleaning services at 12 Channel Street within the Raymond L. Flynn Marine Park.
4. Request authorization to issue an Invitation for Bids for the office build-out at 12 Channel Street, Suite 605, within the Raymond L. Flynn Marine Park.
5. Request authorization to (1) execute a contract with Coastal Marine Construction, LLC, for South Jetty Bulkhead Rehabilitation within the Raymond L. Flynn Marine Park in an amount not to exceed \$9,646,524; and (2) execute potential change orders for a total aggregate contract amount not to exceed \$11,575,828.80, and a completion date of May 2025.
6. Request authorization to execute a contract with Retrievox Inc., d/b/a Access for records storage, transport, and management, in an amount not to exceed \$130,000, for a period of 3 years, commencing August 16, 2024, and ending August 15, 2027.

**ADMINISTRATION AND FINANCE**

7. Personnel

Very truly yours,  
Teresa Polhemus, Clerk