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City on a Hill Charter Public School

August 2024 Board Meeting

Date and Time

Tuesday August 27, 2024 at 5:00 PM EDT

Location

<https://cityonahill-org.zoom.us/j/81315100800>

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Record Attendance		Melisa Lemire	2 m
B. Call the Meeting to Order		Melisa Lemire	1 m
C. Approve February 2024 Meeting Minutes	Approve Minutes	Melisa Lemire	1 m
D. Approve June 2024 Meeting Minutes	Approve Minutes	Melisa Lemire	1 m
II. Team Building Activity			5:05 PM
A. Team Building Activity	FYI	Melisa Lemire	30 m

Purpose Presenter Time

Trustees share their reason for wanting to support City on a Hill Charter Public School, and discuss how to continue working well as a body.

III. School Year 2024-2025 Updates 5:35 PM

- A.** School Year 2024-2025 Kickoff Updates Discuss Sonya Pratt 20 m

Sonya Pratt, Executive Director, and Jordan Lopez, Chief Operating Officer, provide an overview of staff orientation, enrollment updates and outline key events throughout the fall.

- B.** School Year 2024-2025 Board Calendar & Committee Assignments Discuss Melisa Lemire 10 m

Melisa Lemire, Chair, reviews the School Year 2024-2025 Board of Trustees calendar and discusses confirmation of Committee assignments.

IV. Finance Updates & Discussion 6:05 PM

- A.** General School Financials Update Discuss Ted Gildea 20 m

Sonya Pratt, Executive Director, and Jordan Lopez, Chief Operating Officer, present the School's most recent financials. Ted Gildea, Vice Chair & Treasurer, leads a discussion.

- B.** Fiscal Year 2023-2024 Audit Update FYI Sonya Pratt 5 m

Jordan Lopez, Chief Operating Officer, presents an update on the School's FY24 Audit.

V. Consent Agenda 6:30 PM

- A.** Vote to Approve the FY25 Fiscal Policies and Procedures Vote Melisa Lemire 10 m

Jordan Lopez, Chief Operating Officer, describes proposed edits to City on a Hill's Fiscal Policies and Procedures. Melisa Lemire, Chair, leads a discussion about the proposed changes and calls for a vote to approve.

- B.** Vote to Approve the School Year 2024-2025 Staff Handbook Vote Jordan Pina 5 m

Jordan Lopez, Chief Operating Officer, presents updates to the School Year 2024-2025 Staff Handbook and calls for questions. Melisa Lemire, Chair, leads a discussion and calls for a vote to approve.

	Purpose	Presenter	Time
C. Vote to the Approve School Year 2024-2025 Student and Family Handbook	Vote	Sonya Pratt	5 m

Sonya Pratt, Executive Director, presents updates to the School Year 2024-2025 Student and Family Handbook and calls for questions. Melisa Lemire, Chair, leads a discussion and calls for a vote to approve.

D. Vote to Re-Appoint Officers	Vote	Melisa Lemire	10 m
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Melisa Lemire leads a discussion of the current Board Officers, which currently include:

- Melisa Lemire, Chair
- Ted Gildea, Vice Chair & Treasurer
- Brooke Fincke, Clerk

Following discussion, Lemire calls for a vote to re-appoint all Officers for School Year 2024-2025.

VI. Closing Items

7:00 PM

A. Adjourn Meeting	Vote	Melisa Lemire	
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