

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
Virtually via Zoom
Boston, MA 02201

January 31, 2024

ATTENDANCE:

Katherine P. Craven, Chair
Lawrence D. Mammoli, Commissioner
Donald E. Wright, Commissioner
ThyThy Le, Legal Advisor PFC/PFD, Law Department
Colleen M. Daley, PFC Secretary, Law Department
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department
Elizabeth Feltner, Paralegal PFC/PFD, Law Department
Dion Irish, Chief of Operations, Mayor's Office (Not Present)
Kerrie Griffin, Director, PFD (Not Present)
Carleton Jones, Deputy Director, PFD
Lisa Guscott, Assistant Director for Construction, PFD
Lissa Schwab, Project Manager, PFD

Chair Craven called the meeting to order.

The minutes from the meetings of December 13, 2023, for the Boston Fire Department, Public Facilities Department and Mayor's Office of Housing, were presented to and approved by the Commission.

NOTE: ThyThy Le noted for the record the meeting is being recorded and broadcast live. She then noted that Colleen Daley, the Public Facilities Commission Secretary, would take a roll call of the meeting participants.

NOTE: Colleen Daley performed the roll call and confirmed the individuals in attendance.

NOTE: ThyThy Le noted for the record draft meeting minutes from the meetings of December 13, 2023, for the Boston Fire Department, Public Facilities Department and Mayor's Office of Housing. She then asked for a motion to approve.

NOTE: On a motion duly made and seconded, the December 13, 2023 meeting minutes for the Boston Fire Department, Public Facilities Department and Mayor's Office of Housing were unanimously approved.

VOTE 1: Lissa Schwab, Project Manager

Amendment to the vote of November 15, 2023: Regarding a contract with NV5 Consultants, Inc. to provide owner’s project manager (OPM) services associated with the 2022 Massachusetts School Building Authority’s (MSBA) Accelerated Repair Program (ARP) project at four (4) Boston Public Schools located in Dorchester, Jamaica Plain and Roslindale.

Increase of \$700,000 and Time Extension

That the vote of this Commission at its meetings of November 15, 2023 and March 15, 2023 regarding a contract with NV5 Consultants, Inc. to provide owner project manager (OPM) services associated with the 2022 Massachusetts School Building Authority’s (MSBA) Accelerated Repair Program (ARP) project at four (4) Boston Public Schools located at:

Jeremiah E. Burke High School, 60 Washington Street, Dorchester;

The English High School, 144 McBride Street, Jamaica Plain;

Dennis C. Haley Pilot School, 570 American Legion Highway, Roslindale; and

Dr. William W. Henderson Upper School, 18 Croftland Avenue, Dorchester

be, and hereby is, amended as follows:

By deleting the following words and figures: “May 31, 2024, at a cost not to exceed \$195,000, including the requested additional amount of \$155,000” and substituting in place thereof the following words and figures: “December 31, 2025, at a cost not to exceed \$895,000, including \$700,000 for amended base and additional services.”

The Director is, also, authorized to execute such contract amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor and Boston City Council vote of approval for appropriation of funds.

NOTE: ThyThy Le noted for the record, “I’d like to call to your attention, Commissioners, votes one (1) and two (2) are both requests for amendments of the votes of November 15, 2023 to amend the consultant contracts for the 2022 Massachusetts School Building Authority’s (MSBA) Accelerated Repairs Program (ARP) at four (4) Boston Public Schools projects located in Dorchester, Jamaica Plain and Roslindale managed by PFD. As a result, there is a request to the commission to allow the Project Manager to present votes one (1) and two (2) jointly, with a separate roll call for each vote thereafter.” She then asked, “Would that be agreeable to the Commission?”

NOTE: The Commissioners expressed agreement with the joint presentation request.

NOTE: Lissa Schwab addressed the Commission and provided an overview of the project.

NOTE: No questions were raised by the Commission.

NOTE: Commissioner Mammoli expressed praise for the work undertaken by PFD on the project to make necessary improvements to City infrastructure.

NOTE: Commissioner Wright stated, “No questions, excited to see this moving forward.”

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

Exhibits: January 3, 2024 project background memorandum with enclosures and PowerPoint presentation.

VOTE 2: Lissa Schwab, Project Manager

Amendment to the vote of November 15, 2023: CSS Architects, Inc. to provide design services associated with the 2022 Massachusetts School Building Authority’s (MSBA) Accelerated Repair Program (ARP) project at four (4) Boston Public Schools located in Dorchester, Jamaica Plain and Roslindale.

Increase of \$46,500

That the vote of this Commission at its meetings of November 15, 2023 and March 15, 2023 regarding a contract with CSS Architects, Inc. to provide design services associated with the 2022 Massachusetts School Building Authority’s (MSBA) Accelerated Repair Program (ARP) project at four (4) Boston Public Schools located at:

Jeremiah E. Burke High School, 60 Washington Street, Dorchester;

The English High School, 144 McBride Street, Jamaica Plain;

Dennis C. Haley Pilot School, 570 American Legion Highway, Roslindale; and

Dr. William W. Henderson Upper School, 18 Croftland Avenue, Dorchester

be, and hereby is, amended as follows:

By deleting the following words and figures: “at a cost not to exceed \$1,296,500, including \$100,000 for additional services” and substituting in place thereof the following figures: “at a cost not to exceed \$1,343,000, including \$46,500 for amended base and additional services.”

The Director is, also, authorized to execute such contract amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor and Boston City Council vote of approval for appropriation of funds.

NOTE: Lissa Schwab addressed the Commission and provided an overview of the project.

NOTE: No questions were raised by the Commission.

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

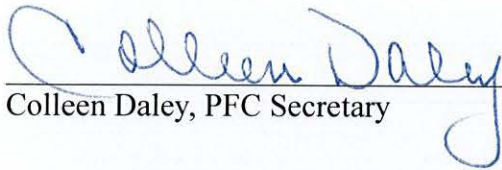
Exhibits: January 3, 2024 project background memorandum with enclosures and PowerPoint presentation.

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: A recording of this January 31, 2023 Public Facilities Commission Meeting is available at the web address of https://www.cityofboston.gov/cable/video_library.asp?id=57554.

A True Record.

The meeting commenced at 10:02 a.m. and adjourned at 10:09 a.m.



Colleen Daley, PFC Secretary