



NJT Consultant RFP Questions

February 2024

Eligibility Criteria

Are non-profit entities the applicant goal? Are for-profit entities allowed to apply?

Answer: Both nonprofit and for profit entities are welcome to apply and will be evaluated based on the criteria in the RFP.

Emerging Job Training Programs

What are the job outcomes OWD is hoping to see result from the awarded programs?

Answer: This will vary from program to program and be finalized during their contract negotiation period. Generally, 25% of their award will be directly tied to job placement opportunities that are ideally full time, meet the Boston Living Wage Ordinance, and are unsubsidized.

When do you think the four awarded programs will be enrolling students into their respective trainings?

Answer: This will vary pending the contract negotiations. Programs may have enrolled students as early as January 1, 2024.

Were the four emerging programs required to identify employer partners in their funding applications?

Answer: MOUs with employer partners were not required but encouraged where appropriate.

Program Design/ Proposal Narrative

Would it be correct to assume that developing employer partnerships might also be one result of the needs assessment process?

Answer: Results from the needs assessment with the emerging job training cohort will vary from partner to partner and may include 'developing employer partnerships'.

How large would the group technical assistance meetings be?



Answer: Organizations will be asked to select a main point of contact and be allowed to choose up to two staff to attend sessions. Groups would range from 4-8 people by this criteria.

For the technical proposal component, are all four elements (Executive Summary, Background & Qualifications, Preliminary Assessment Plan, and Staffing) weighted the same for overall scoring purposes?

Answer: applications will not be numerically scored. Proposals that have met all minimum evaluation criteria will be evaluated according to a comparative evaluation criteria listed within the RFP between pages 11 and 12. After reviewing, the evaluation team will prepare written evaluations for each proposal. The evaluators will assign a rating of 'highly advantageous,' 'advantageous,' or 'not advantageous' to each criterion.

Should the needs assessment seek to address outcomes beyond NJT Deliverables?

Answer: NJT deliverables should be prioritized but OWD would appreciate a more comprehensive needs assessment that supports the organizational partners holistically.

Do the attached resumes/CVs count toward the 10-page limit?

Answer: No. These are considered an independent application element.

Will the evaluating team consider links to electronic documents showing past completed projects as part of the Background & Qualifications section?

Answer: OWD discourages external links and will not consider them in review of submitted applications.