

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
Virtually via Zoom
Boston, MA 02201

January 18, 2023

ATTENDING:

Katherine P. Craven, Chair
Lawrence D. Mammoli, Commissioner
ThyThy Le, Legal Advisor PFC/PFD, Law Department
Robert Arcangeli, Assistant Corporation Counsel PFD, Law Department
Shamus J. Hyland, Assistant Corporation Counsel PFD, Law Department (Not Present)
Colleen M. Daley, PFC Secretary, Law Department
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department
Kerrie Griffin, Director, PFD
Steven Saracco, Assistant Director for Construction, PFD
Dana DeMatteo, Assistant Director for Operations, PFD
Marquis Meca, Assistant Director for Construction, PFD
Brian McLaughlin, Project Manager, PFD
Scott Dupre, Senior Project Manager, PFD
Helene Guezennec, Project Manager, PFD

Chair Craven called the meeting to order.

The minutes from the meetings of December 14, 2022, for the Public Facilities Department, Mayor's Office of Housing and Public Works Department, were presented to and approved by the Commission.

NOTE: ThyThy Le noted for the record the meeting is being recorded and broadcast live. She then noted that Colleen Daley, the Public Facilities Commission Secretary, would take a roll call of the meeting participants.

NOTE: Colleen Daley performed the roll call and confirmed the individuals in attendance.

NOTE: ThyThy Le noted for the record draft meeting minutes from the meetings of December 14, 2022, for the Public Facilities Department, Mayor's Office of Housing and the Public Works Department. She then asked for a motion to approve.

NOTE: On a motion duly made and seconded, the December 14, 2022 meeting minutes for the Public Facilities Department, Mayor's Office of Housing and the Public Works Department were unanimously approved.

VOTE 1: Scott Dupre, Senior Project Manager

Amendment to the vote of June 15, 2022: Regarding a contract with designLAB Architects Inc., to provide architectural design and construction administration services associated with the Boston Centers for Youth and Family (BCYF) Curley Community Center Renovation project located at 1663 Columbia Road, South Boston.

Increase of \$25,650

That the vote of this Commission at its meeting of June 13, 2018 and, thereafter, amended on March 11, 2020, June 15, 2022 and, also, amended by a Delegation of Authority Request (DAR) which extended the contract expiration date from October 31, 2022 to January 31, 2023, regarding a contract with designLAB Architects Inc., to provide architectural design and construction administration services associated with the Boston Centers for Youth and Family (BCYF) Curley Community Center Renovation project located at 1663 Columbia Road, South Boston;

be, and hereby is, amended as follows:

By deleting the following words and figures: "at a cost not to exceed \$2,593,286.75, including \$455,495 for additional services" and substituting in place thereof the following words and figures: "at a cost not to exceed \$2,618,936.75, including \$25,650 for basic design services fee."

The Director is, also, authorized to execute such amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Scott Dupre addressed the Commission and provided an overview of the project.

NOTE: Chair Craven thanked Scott for his presentation and asked if Commissioner Mammoli had any questions.

NOTE: Commissioner Mammoli stated, "Yes, this is for an extension of time until the end of this month." He then asked, "So I can safely assume the project is going to be complete by February first?"

NOTE: Scott Dupre replied, "We will be completed in January, executing the punchlist around that time, yes."

NOTE: Commissioner Mammoli stated, "I'm sure everybody in South Boston will be happy to see that open!"

NOTE: Scott Dupre replied, "You have no idea!"

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

Exhibits: January 11, 2023 project background memorandum with enclosures and PowerPoint presentation.

VOTE 2: Brian Melia, Senior Project Manager

Amendment to the contract of June 13, 2018: Regarding a contract with Skanska USA Building, Inc., to provide owner's project manager (OPM) services associated with the Boston City Hall and Plaza Renovations Phase II project, located at 1 City Hall Square.

Increase of \$1,150,000 and Time Extension

That the vote of this Commission at its meeting of June 13, 2018 regarding a contract with Skanska USA Building, Inc., to provide owner's project manager (OPM) services associated with the Boston City Hall and Plaza Renovations Phase II project;

be, and hereby is, amended as follows:

By deleting the following words and figures: "September 19, 2023, at a cost not to exceed \$1,825,000, including \$325,000 for additional services" and substituting in place thereof the following words and figures: "September 19, 2025, at a cost not to exceed \$2,975,000, including \$400,000 for additional services."

AND, FURTHER VOTED: The Director is also authorized to execute such amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Kerrie Griffin addressed the Commission and provided an overview of the project in place of Brian Melia who was unable to attend the meeting.

NOTE: Chair Craven thanked Kerrie for her presentation and asked if Commissioner Mammoli had any questions. No questions were raised.

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

Exhibits: January 12, 2023 project background memorandum with enclosures and PowerPoint presentation.

VOTE 3: Helene Guezennec, Project Manager

Amendment to the vote of April 15, 2022: Regarding a contract with Anser Advisory Management LLC to provide owner project manager (OPM) services associated with the 2021 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project at four (4) Boston Public Schools located in Roxbury and Dorchester.

Increase of \$214,240

That the vote of this Commission at its meetings of April 15, 2022 regarding a contract with Anser Advisory Management LLC to provide owner project manager (OPM) services associated with the 2021 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project at four (4) Boston Public Schools located at:

Boston Day and Evening Academy 20 Kearsarge Avenue, Roxbury

Rafael Hernandez K-8 School 61 School Street, Roxbury

William W. Henderson Upper School 18 Croftland Avenue, Dorchester

William E. Russell Elementary School 750 Columbia Road, Dorchester

be, and hereby is, amended as follows:

By deleting the following words and figures: "at a cost not to exceed \$51,116" and substituting in place thereof the following words and figures: "at a cost not to exceed \$265,356, including \$214,240 for additional services."

The Director is, also, authorized to execute such contract amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: ThyThy Le noted for the record, "Vote numbers three (3) and four (4) are both requests for Amendment to the votes of April 15, 2022 regarding consultant contracts for the 2021 Massachusetts School Building Authority's (MSBA) Accelerated Repairs Program (ARP) at four (4) Boston Public Schools projects located in Roxbury and Dorchester managed by PFD. As a result, there is a request to the commission to allow the Project Manager to present votes three (3) and four (4) jointly, with a separate roll call for each vote thereafter." She then asked, "Would that be agreeable to the Commission?"

NOTE: The Commissioners expressed agreement with the joint presentation request.

NOTE: Helene Guezennec addressed the Commission and provided an overview of the project.

NOTE: Chair Craven thanked Helene for her presentation and asked if Commissioner Mammoli had any questions. No questions were raised.

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

Exhibits: January 17, 2023 project background memorandum with enclosures and PowerPoint presentation.

VOTE 4: Helene Guezennec, Project Manager

Amendment to the vote of April 15, 2022: Regarding a contract with Habeeb & Associates, Inc. to provide design services associated with the 2021 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project at four (4) Boston Public Schools located in Roxbury and Dorchester.

Increase of \$663,364

That the vote of this Commission at its meetings of April 15, 2022 regarding a contract with Habeeb & Associates, Inc. to provide design services associated with the 2021 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project at four (4) Boston Public Schools located at:

Boston Day and Evening Academy 20 Kearsarge Avenue, Roxbury

Rafael Hernandez K-8 School 61 School Street, Roxbury

William W. Henderson Upper School 18 Croftland Avenue, Dorchester

William E. Russell Elementary School 750 Columbia Road, Dorchester

be, and hereby is, amended as follows:

By deleting the following words and figures: "at a cost not to exceed \$271,280, including \$24,000 for additional services" and substituting in place thereof the following words and figures: "at a cost not to exceed \$934,644, including \$663,364 for basic design services fee."

The Director is, also, authorized to execute such contract amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Helene Guezennec addressed the Commission and provided an overview of the project.

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

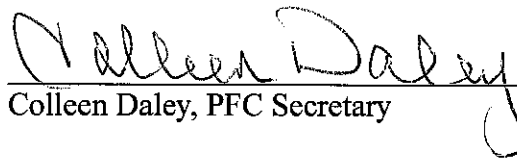
Exhibits: January 17, 2023 project background memorandum with enclosures and PowerPoint presentation.

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: A recording of this January 18, 2023 Public Facilities Commission Meeting is available at the web address of https://www.cityofboston.gov/cable/video_library.asp?id=55189.

A True Record.

The meeting commenced at 10:01 a.m. and adjourned at 10:17 a.m.



Colleen Daley, PFC Secretary