

**The auto shop license can be obtained from the Boston Inspectional Services Department,**

The following permits must be acquired prior to the issuance of an Auto Shop License.

- **Occupancy Permit**, indicating the allowed use of the property
- **BFD Flammable Storage**, required to store flammable or combustible materials inside a building
- **BFD Annual Permit**, permit for torches, spray paint/booths
- **A Site Cleanliness License**, for businesses that use bulk dumpsters
- **Business Certificate**
- **Workers Compensation Insurance**
- **Class Two License**, if you sell used vehicles on your lot
- **Use of Premises**, store or sell cars in an open space area
- **Registered Shop** - For Autobody & Glass Repair Only.

#### **Violation of Ordinance**

Operating or maintaining an establishment without a license or failing to operate or maintain a licensed auto shop in accordance with the terms of an issued license.

#### **Penalty**

Violators can face fines of up to \$1000 per day and or closure of the business for repeated violations.



Boston Inspectional Services  
Environmental Services Division, 4th FL.  
1010 Massachusetts Avenue  
Boston, MA 02118



City of Boston  
Inspectional Services

# AUTO SHOP LICENSE



#### **CONTACT US**

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# AUTO SHOP APPLICATION

The City of Boston's Auto Unit inspects and licenses auto related business to make sure they meet city codes.

Our goal is to reduce their impact on neighborhoods and the environment through enforcement, inspections and education of the public

All businesses that store, repair or sell cars/products at your business must apply for a license from the Boston Inspectional Services Department.

New license holders are subject to a \$100 license fee and renewed on a annual basis. Payments may be submitted in the form of a check or money order made payable to the City of Boston.

Learn more about the Auto Unit and how to obtain a license by scanning the QR Code



Business Name \_\_\_\_\_

Address \_\_\_\_\_

Owners Name \_\_\_\_\_

Address \_\_\_\_\_

## SHOP TYPE

- ☐ Auto Body
- ☐ Auto Sales
- ☐ Gas Station
- ☐ Towing
- ☐ Auto Repair
- ☐ Auto Part / Accessories
- ☐ Parking Facility
- ☐ Other

Telephone Number \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_



## HAZMAT-WASTE REMOVAL COMPANY

Company Name \_\_\_\_\_

Address \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

Applicants Signature \_\_\_\_\_

Date \_\_\_\_\_

## SITE PLAN OFFICIAL USE ONLY

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Commissioner/Designee Signature

\_\_\_\_\_