



BOSTON INSPECTIONAL SERVICES  
DEPARTMENT

**APPLICATION FOR USE & OCCUPANCY**

Today's Date: \_\_\_\_\_

Requesting a Temporary Certificate or Final Certificate (please circle)

Location: \_\_\_\_\_

Ward: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Square Footage: \_\_\_\_\_

Permit #'s & Dates Issued: \_\_\_\_\_

Legal Use and Occupancy of Building as stated on the Long Form:

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Certificate of Occupancy for:

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Please supply our office with an itemized COST BREAKDOWN, along with all required documents when submitting your applications for Certificate of Use and Occupancy.