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City on a Hill Charter Public School

June 2021 Board Meeting

Date and Time

Tuesday June 29, 2021 at 9:00 AM EDT

This meeting took place remotely pursuant to An Act Extending certain COVID-19 Measures Adopted During the State of Emergency signed into law by Governor Baker on June 16, 2021.

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
A. Record Attendance		Andres Tejeda Soto	3 m
B. Call the Meeting to Order		Andres Tejeda Soto	1 m
C. Approve May 2021 Meeting Minutes	Approve Minutes	Andres Tejeda Soto	1 m
II. Virtual Learning Update			9:05 AM
A. Virtual Learning Update	Discuss	Sonya Pratt	10 m
Sonya Pratt, Chief School Officer, and Laura Edouard, Principal, provide an update to the Board about Virtual Learning at City on a Hill.			
III. Enrollment Update			9:15 AM
A. Enrollment Update	FYI	Maddie Collins	10 m

	Purpose	Presenter	Time
Maddie Collins, Executive Assistant, provides an update around the Operations Team's work on Enrollment for School Year 2021-2022.			

IV. Gala Debrief & Development Strategy Presentation 9:25 AM

A. Gala Debrief & Development Strategy Presentation	Discuss	Jordan Pina	10 m
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Jordan Pina, Chief of Staff, leads the Board in a discussion debriefing the City on a Hill Annual Gala and presents City on a Hill's Development Strategy moving forward.

V. DICEE Vision of Excellence Presentation 9:35 AM

A. DICEE Vision of Excellence Presentation	Discuss	Jordan Pina	5 m
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Jordan Pina, Chief of Staff, presents City on a Hill's DICEE Vision of Excellence, drafted and finalized by the COAH DICEE Task Force.

VI. Leadership Transitions 9:40 AM

A. Leadership Transitions	Discuss	Kevin Taylor	9 m
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The City on a Hill Charter Public School Board of Trustees discusses leadership transitions and responsibilities for school year 2021-2022.

B. Vote to Approve Sonya Pratt as Executive Director of City on a Hill Charter Public School	Vote	Andres Tejada Soto	1 m
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Andres Tejada-Soto, Chair, presents Sonya Pratt, Chief of School, as candidate to succeed Kevin T. Taylor as Charter Leader ("Executive Director") effective July 1, 2021, and calls for a vote to appoint her to the position.

VII. The CoaH Effect 9:50 AM

A. The CoaH Effect	FYI	Kevin Taylor	10 m
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Kevin Taylor, Chief Executive Officer, reviews the progress monitoring dashboard ("The COAH Effect") and the Board discusses appropriate next steps.

VIII. Board Committee Updates 10:00 AM

A. Governance Committee Update & Vote to Approve Board Members	Vote	Melisa Lemire	5 m
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Melisa Lemire, Vice Chair, provides an update on from the Governance Committee, including presenting candidates for additional members of the Board of Trustees and calling for a vote.

B. Academic Excellence Committee Update	FYI	Sarah Griffin	5 m
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Sarah Griffin, Committee Chair, provides an update from the Academic Excellence Committee.

C. Finance Committee Update	FYI	Ted Gildea	5 m
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	Purpose	Presenter	Time
Ted Gildea, Finance Committee Chair, provides an update from the Finance Committee.			

D. CEO Support Committee Update & Vote to Approve the School Year 2020-21 CEO Evaluation	Vote	Jacqueline Bennett	5 m
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Jacqueline Bennett, CEO Support and Evaluation Committee Chair, shares the results of the school year 2020-21 Chief Executive Officer Evaluation for Kevin T. Taylor and recommendation of the Committee to approve the evaluation, including 100% of the potential CEO Bonus as outlined in the CEO Contract, before calling for a motion to approve.

IX. Consent Agenda

10:20 AM

A. Vote to Approve Updates to City on a Hill's Fiscal Policies and Procedures	Vote	Andres Tejada Soto	2 m
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Kevin T. Taylor, Chief Executive Officer, provides an overview of proposed updates to City on a Hill's Fiscal Policies and Procedures. Andres Tejada-Soto, Chair, leads a discussion and calls for a motion to approve.

B. Vote to Approve Update to City on a Hill Bylaws	Vote	Andres Tejada Soto	2 m
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Jordan Pina, Chief of Staff, describes a proposed update to the City on a Hill Charter Public School Bylaws which would update the title of the Charter Leader from "Chief Executive Officer" to "Executive Director." Andres Tejada-Soto, Chair, leads a discussion and calls for a motion to approve and adopt the amended by-laws of the School.

C. Vote to Approve Request for Qualifications	Vote	Andres Tejada Soto	2 m
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Kevin T. Taylor, Chief Executive Officer, describes the Request for Qualifications (RFQ) for Owner's Project Manager (OPM). Andres Tejada-Soto, Chair, requests a motion to approve the RFQ, such OPM to serve as the School's agent and consultant during the planning, design and implementation of a contract in connection with certain the construction, reconstruction, installation, demolition, maintenance or repair of certain improvements and renovations at 58 Circuit Street, Boston, Massachusetts 02119 (the "Renovations") in accordance with M.G.L. c. 149, §44A½.

D. Vote to Approve Delegation of Selection of OPM	Discuss	Andres Tejada Soto	1 m
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Andres Tejada-Soto, Chair, calls for a motion to authorize the School delegate the selection of the OPM, after receiving responses as set forth in the RFQ, to any Authorized Signatory (defined below), which selection of the OPM must occur prior to the selection of an architect for the Renovations.

E. Vote to Approve Execution of Documents	Vote	Andres Tejada Soto	1 m
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Andres Tejada-Soto, Chair, calls for a motion that each of Andres Tejada-Soto, Board Chair, and Kevin Taylor, Chief Executive Officer (each an "Authorized Signatory"), is hereby individually authorized to execute, deliver and file any and all documents to effectuate the foregoing votes, in such form and containing such terms, provisions and conditions as any Authorized Signatory may deem necessary, appropriate or convenient, in his or her sole discretion (including, without limitation, changes to any amounts described herein or from the terms and conditions set forth in the Boston Private Bank Proposal), on behalf of the School.

	Purpose	Presenter	Time
F. Vote to Approve Further Actions	Vote	Andres Tejeda Soto	1 m

Andres Tejeda-Soto, Chair, calls for a motion that the Authorized Signatories are, and each of them, acting singly, hereby is authorized to take such further action or to cause such further action to be taken, to make such determinations, and to provide such information to other parties, as may be deemed by the Authorized Signatory, in his or her sole discretion, to be necessary or convenient to effectuate the purposes of the foregoing votes, including any consents, approvals and payments, on behalf of the School.

G. Vote to Approve Past Actions	Vote	Andres Tejeda Soto	1 m
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Andres Tejeda-Soto, Chair, requests a motion that any and all previous actions taken in connection with the foregoing votes by any officer or trustee of the School, or an Authorized Signatory on behalf of the School are hereby ratified and confirmed.

X. Executive Session Related to Union Negotiations 10:30 AM

A. Executive Session Related to Union Negotiations	Discuss	Andres Tejeda Soto	30 m
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The City on a Hill Charter Public School Board of Trustees will adjourn to Executive Session under Purpose 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the Board and the Chair so declares. The Board will not return to public session.

XI. Closing Items 11:00 AM

A. Adjourn Meeting	Vote	Andres Tejeda Soto	
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