



# Inspectional Services Department

## REGISTRATION FOR CATERING

Name of Caterer:

Business Address:

Business Phone:

Cell Phone:

Person in Charge:

Name & Address of Event:

Date and Time of Event:

Estimate numbers of meals to be served:

Meals to be prepared in commissary:

on premises:

Type of service: China

,

Paper

, Plastic

Menu Items:

In accordance with *Chapter 94, §305A and Chapter 111, §5 of the General Laws* the following forms must be submitted with this application: outside caterer's permit, a copy of the menu, and the appropriate fee, of which must be submitted to the office within (7) seven days of the actual event.

### Fees:

- \$10 - 200 people or less
- \$25 - 201 people or more