

Using a Logbook With Your Autoclave or Dry Heat Sterilizer

All nail salons must use a logbook.

All Boston businesses offering nail services must use a dry heat sterilizer or autoclave to sterilize multi-use tools, and must use a logbook to document use.



What are multi-use tools?

Multi-use tools are metal tools that you must sterilize after each use before using them with another customer.

- Examples include:
- Nail clippers
 - Nail scissors
 - Metal nail files
 - Cuticle clippers
 - Cuticle pushers



Why use a logbook?

A logbook is required by Boston Public Health Commission (BPHC) and shows that:

- You are using the dry heat sterilizer or autoclave regularly to sterilize multi-use tools
- Your dry heat sterilizer or autoclave is working correctly to sterilize your tools

How to use a logbook:

Salon: Nail Salon Name	
Date: Today's date	Time: Time AM / PM (Circle one)
Name: Person who operated machine	Signature: Signature of person
Dry Heat Sterilizer / Autoclave (Circle one)	Model: Serial Number:
Please tape actual test strip or autoclave tape here.	
Attach the indicator strip or tape that you used when you ran your autoclave or dry heat sterilizer.	

Circle whether you use an autoclave or a dry heat sterilizer

Write the model and serial number of your dry heat sterilizer or autoclave



Tips

- The BPHC Health Inspector will look at your logbook to make sure you are using your dry heat sterilizer regularly. If you are not using your logbook correctly and regularly, you may not pass your inspection and you may receive a fine.
- Inspectors expect the logbook to be used at least once per day, unless there's a reason. For example, if your salon is closed, or the salon is not that busy, they do not expect you to use the logbook that day.
- Train your staff in how to use the logbook and review their work.