

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Trustees Finance and Audit Committee

Tuesday, September 15, 2020 at 8:00 a.m.

Held via Zoom: <https://boston-public-library.zoom.us/j/82924382060>

AGENDA

I. **Welcome**

*Evelyn Arana-Ortiz, Chair*

II. **Review and Approval of Meeting Minutes from January 16, 2020.**

*Evelyn Arana-Ortiz, Chair*

III. **Votes for Recommendation to the Board of Trustees**

*Evelyn Arana-Ortiz, Chair*

A. Review of Boston Public Library Draft Audited Financial Statements for FY2020

*Matthew Hunt, CliftonLarsonAllen*

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees approve the Boston Public Library’s Audited Financial Statements for the Fiscal Year ending June 30, 2020.”**

B. Review of Boston Public Library Draft Management Letter for FY2019

*Matthew Hunt, CliftonLarsonAllen*

**VOTED: “that the Trustees Finance and Audit Committee of the Public Library of the City of Boston vote to recommend to the Board of Trustees to accept the Management Letter for the Fiscal Year Ending June 30, 2019 from CliftonLarsonAllen, LLP, Certified Public Accountants.”**

C. Johnson Ceiling Abatement Project

*Ellen Donaghey, Chief Financial Officer*

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees delegate approval of the Johnson Ceiling Abatement project to the Finance and Audit Committee.”**

D. The Catered Affair Contract Extension

**VOTED: “that, the Trustees Finance and Audit Committee recommend the Board of Trustees extend the Catering and McKim Restaurant Contract with The Catered Affair by a period of eighteen months to November 1, 2022.”**

IV. **Votes for Approval of Contracts**

*Ellen Donaghey, Chief Financial Officer*

A. GrubStreet Contract

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract with GrubStreet of PO Box 418, Arlington, MA 02476. The amount is not to exceed one hundred thousand dollars (\$100,000) to provide three programs that**

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**support our literacy and equity priorities: *Write Down the Street* for adults; *Teen Writer's Groups* for teens, and a developing oral history project in partnership with the library's Community History & Digitization Specialist in Community Learning.”**

*\*GrubStreet will be moving into a permanent space currently under renovations located at 50 Liberty Drive, Boston, MA 02210*

B. Tech Goes Home Contract

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract with Tech Goes Home of 867 Boylston Street, 5<sup>th</sup> Floor, Boston, MA 02116. The amount is not to exceed ninety thousand dollars (\$90,000) to facilitate distance learning for at least one hundred fifty patrons.”**

C. YW Boston Contract

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract with YW Boston not to exceed fifty thousand dollars (\$50,000) to assist in fostering diversity and inclusion into its programs and procedures.”**

V. Report of “Gifts, Grants, Donations to the Boston Public Library”, Fiscal Year 2020

VI. **New Business**

VII. **Public Comment**

VIII. **Adjournment**

Next meeting is Tuesday, November 10, 2020 at 8:00 a.m. via Zoom

*\*Meeting is subject to change*

**Trustees of the Public Library of the City of Boston**  
Robert Gallery, Chair; Evelyn Arana-Ortiz, Vice Chair  
Zamawa Arenas, Jabari Asim, Ben Bradlee, Jr., Cheryl Cronin, Linda Dorcena Forry,  
Priscilla Douglas, John Hailer, Jeff Hawkins, Rep. Chynah Tyler

President, David Leonard  
Clerk of the Board, Pamela Carver

This is an open meeting; the public is welcome to attend; for information: [www.bpl.org](http://www.bpl.org)

Please click this Zoom link to join: <https://boston-public-library.zoom.us/j/82924382060>

To join by phone: Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782

Webinar ID: 829 2438 2060

International numbers available: <https://boston-public-library.zoom.us/j/kBAerWn8l>

*Pamela Carver, Clerk of the Board, 9.9.20*