



# OFFICE OF THE CITY CLERK

*Maureen Feeney, City Clerk*

## **Archives and Records Advisory Commission Meeting**

**Thursday, February 27, 2020**

City Archives / Conference Room

201 Rivermoor Street

West Roxbury, MA 02132

3:00 PM to 5:00 PM

### ***Revised Meeting Agenda:***

1. Call to Order and City Clerk Welcome
2. Approval of February 28, 2019 Commission Meeting Minutes (attached)
3. Staff Changes
4. Archivist's Report for 2019
5. Archives Storage
  - a. Shelving Hazard Correction
  - b. Space Depletion Report
  - c. Tour of Storage Areas
  - d. Next Steps

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