



RECEIVED  
CITY CLERK'S OFFICE  
2019 DEC 27 A 10: 24  
BOSTON, MA

**PUBLIC FACILITIES DEPARTMENT**

**MEMO**

**TO:** Maureen Feeney, City Clerk

**FROM:** Rebecca Singh, Administrative Officer, Public Facilities Department

**DATE:** December 27, 2019

**SUBJECT:** *Designer Selection Committee Meeting Notice:*

*Fire Alarm Building Roof and Antenna  
Project No. 7193*

---

The Designer Selection Committee for the above referenced project will meet to discuss an appropriate designer. The meeting is scheduled for:

**WHERE:**

Public Facilities Department  
26 Court Street, 10<sup>th</sup> Floor  
Boston, MA 02108  
Conference Room 10A

**WHEN:**

Tuesday, January 7, 2020  
11:00 AM

The meeting is expected to last approximately one hour.

**Please Post Notice.**