

# Apply to be on Boston's Community Preservation Committee (CPC)

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The Community Preservation Act (CPA), a ballot question passed by Boston voters in November 2016, will bring approximately \$20 million annually to the City. Funding must be used for projects in three areas: affordable housing, historic preservation, and open space/outdoor recreation.

**The Boston City Council seeks four Boston residents to serve on the Community Preservation Committee.**

## Community Preservation Committee (CPC)

The CPC is a 9-member board that recommends projects to the Mayor and the City Council for CPA funds.

By state law, the CPC includes appointments from the Boston Landmarks, Conservation, and Parks and Recreation Commissions, as well as the Boston Housing Authority and the Boston Planning and Development Agency board.

In addition, Boston's CPC Ordinance authorizes the Boston City Council to create four at-large seats open to community members, including one person with experience in development, business, and/or finance; one person with experience in open space, affordable housing and/or historic preservation and two people with a history of involvement in their local communities. CPC members serve as unpaid volunteers for a term of three years with a maximum of two terms. **All CPC members must be Boston residents.**

The Committee's annual work includes:

- Approving an administrative budget for the City's Community Preservation program.
- Developing an annual Community Preservation Plan.
- Reviewing project applications and making final recommendations about which ones to fund.

If you have a passion for at least one of the three program areas – historic preservation, open space/outdoor recreation, and affordable housing – you may want to apply! Here's more information to help you decide:

**Start-up (3-6 months):** more intensive time commitment with bi-weekly meetings at the outset

- Participate in trainings by Community Preservation Coalition and City staff on proposal review.
- Establish CPC systems: elect officer(s), set meeting and funding cycle calendar.
- Approve a first annual Community Preservation Plan.

**Ongoing expectations:** approximately 5 hours each month

- In person: monthly or twice monthly meeting at a time convenient for all members, held near a T-accessible neighborhood or downtown site. All meetings will be open to the public.
- On your own: review packet of materials prior to meetings.
- Participation in annual Community Preservation public hearing(s).

**Project review:** could involve a more intensive meeting or sub-committee schedule

- Potential sub-committees for initial review based on three program areas or geography.
- Input from City staff on each project from relevant departments.
- Projects and funding recommendations sent to the Mayor and City Council for approval.

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**QUESTIONS?** Please contact Christine Poff, Community Preservation Director.

[christine.poff@boston.gov](mailto:christine.poff@boston.gov) • 617-635-0277

# APPLICATION

## Boston's Community Preservation Committee (CPC)

**DEADLINE: THURSDAY, NOVEMBER 9, 2017**

What seat(s) are you eligible to fill?

- Community involvement
- Expertise in open space, affordable housing and/or historic preservation
- Experience in business, development and/or finance

NAME: \_\_\_\_\_ NEIGHBORHOOD: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PRIMARY PHONE: \_\_\_\_\_

EMPLOYMENT: \_\_\_\_\_

**Are you or your immediate family members affiliated with any non-profit or community organizations? Yes or No (circle your response)**

List all non-profit and community organization affiliations.

**How long have you lived in the City of Boston?**

**Best times to meet. Please rank 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> choice. Leave blank any you cannot do.**

Early morning (8am)	Lunchtime	9am-5pm	Weekday evenings

**Optional demographic information**

<b>Gender:</b>	<b>Race/Ethnicity:</b>	<b>Age:</b>
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**Please attach with this application:**

1. A statement of interest answering the following questions (no more than one page):
  - a. Why do you want to serve on the CPC?
  - b. How have you demonstrated a commitment to at least one or more of the three Community Preservation program areas: affordable housing, historic preservation, or open space/outdoor recreation?
  - c. What skills, assets, and qualifications would you bring to the CPC?
2. Your resume.
3. Three references with email/phone numbers – from work, your community and/or personal friends.

*Signature on the backside →*

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Please review the following questions, answer each and sign below.

I certify that I am not an employee of the City of Boston.

If appointed, I intend to be a resident of Boston through the duration of the three year term.

**Yes or No.** I give permission for my name and neighborhood to be publicly shared on a list of CPC applicants. (*circle your response*)

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**Signature**

**Date**

**RETURN PAPER APPLICATIONS TO:** Christine Poff, 26 Court St, 9<sup>th</sup> floor, Boston 02108