



## GARRISON-TROTTER NEIGHBORHOOD ASSOCIATION

Theresa Strachila  
Program Manager  
GrowBoston: Office of Urban Agriculture  
12 Channel Street, Suite 902, Boston MA 02210

*8 Townsend Street RFP*

Dear Mrs. Strachila,

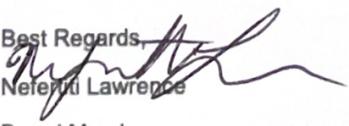
The Garrison- Trotter Neighborhood Association understands the value that an urban oasis and community gardens would bring to a neighborhood. The idea of spending quality time in a beautiful space, learning new gardening skills and sharing with other people in the community is just what the residents on Townsend street need.

As an association along with the city of Boston, we understand and have given voice to community neighborhoods in the Roxbury/Dorchester area. We continue to provide stable and dependable leadership. The community has come to trust and rely on GTNA during the last 40 years.

Neighbors on Townsend Street, in partnership with the Garrison Trotter Neighborhood Association (GTNA), are respectfully requesting to gain guardianship over the plot of land located at 8 Townsend Street in Roxbury. We would like to turn this plot of land into an urban garden and oasis for the community. We want this plot to be an area where people in the community can learn to garden, gather and meet outdoors in a well-maintained, clean and drug-free space.

This RFP demonstrates a strong ability to both develop, maintain and steward the parcel located at 8 Townsend street. Together with the community and the city we can and will be successful to that end.

I look forward to meeting with you to discuss this proposal and how the Garrison- Trotter Neighborhood Association can help create an urban oasis/community garden, something the community can enjoy. Thank you for your consideration.

Best Regards,  
  
Nerejmi Lawrence

Board Member

Garrison-Trotter Neighborhood Association

# 8 Townsend Street Project

## Community Oasis and Urban Garden

Contact:

Nefertiti Lawrence

Garrison Trotter Neighborhood Association

23 Townsend Street

Roxbury, MA 02119

### **Proposal Contents:**

1. Project Overview
2. Goals
3. Partnerships
4. Maintenance, Site Function and Security
5. Funding Sources
6. Site at 8 Townsend
7. Design Elements of Site
8. Proposed Budget
9. Project Timeline
10. Project Team Members

## Project Overview

Neighbors on Townsend Street, in partnership with the Garrison Trotter Neighborhood Association (GTNA), are respectfully requesting to gain guardianship over the plot of land located at 8 Townsend Street in Roxbury. We would like to turn this plot of land into an urban garden and oasis for the community. We want this plot to be an area where people in the community can learn to garden, gather and meet outdoors in a well-maintained, clean and drug-free space.

## Goals

1. Create and maintain a beautiful space for the people in our community.
2. Provide additional green space to gather, garden and entertain.
3. Fix up an empty lot into a beautiful urban tranquility oasis.
4. Provide Opportunities to grow fresh food

## Partnerships

The Townsend Neighbors will partner with the Garrison Trotter Neighborhood Association (GTNA) as well as work with local urban farming groups, such as the Boston Food Forest Coalition (BFFC), to create another GTNA Community Garden location on Townsend Street.

GTNA is not new to organizing for urban gardening spaces; GTNA played a role in galvanizing community support for the nearby Garrison-Trotter Farm project on Harold Street, which was implemented by The Trust for Public Land, the City of Boston, the Urban Farming Institute of Boston, and Dudley Neighbors Inc.

The Boston Food Forest Coalition (BFFC) has nearly a decade of experience creating community food forest parks maintained by neighbors in partnership with the City of Boston and other community gardening organizations. BFFC currently supports over 11+ community food forest parks across Boston neighborhoods.

## Maintenance, Site Function and Security

The community space would be modeled after a mixed-use model highlighting urban gardening opportunities and a variety of community event planning. Please see photographs in the Design Elements of Site section for visual reference.

The 8 Townsend site will be maintained by GTNA via the Lawrence Family who reside directly across the street from the site. The Lawrence Family, with the help of other Townsend Street Neighbors and GTNA members, will be caretakers of the site.

The community space will have hours of operation determined by the stakeholders. The community can reserve the space via GTNA's Website for parties and other community events. GTNA would require a nominal down payment to hold the space that would be returned after an event upon inspection of the space delivered in clean and proper condition. Any extra proceeds would be used for site maintenance.

Securing the site would be of utmost importance. To this end, the site will be adorned with a beautiful gate that locks to deter and prevent illegal activity during off hours. Hours of operation

will be posted on the community bulletin located at the site. Community buy-in will also be a crucial component in security.

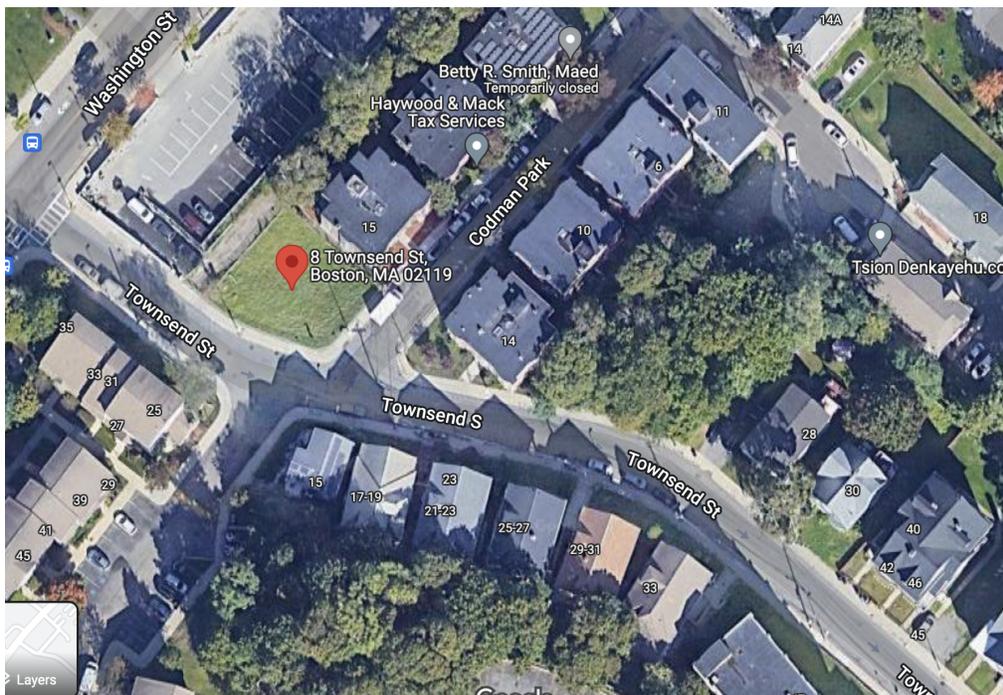
We anticipate that the primary users of this community garden will be residents of the Roxbury neighborhood surrounding the property, of whom will sign up for and tend the individual garden plots. The design will also include shared open space and we anticipate high use by local community organizations and groups, primarily the Garrison Trotter Neighborhood Association. We anticipate over 400 individuals will utilize and benefit from the garden annually, whether that be through tending a plot, enjoying the greenspace, or attending a community event. We intend to provide at least 4 events per year. These events will take place in the following months: September/October (Harvest festival), December (Tree/garden Lighting Event), Spring Planting event (April/ May) and Midsummer event/ gathering and barbeque to enjoy community time. These are a few events suggested by the surrounding community for this space.

### Funding Sources

Our goal is to access funding via the Grassroots Program via DND in order to fund development of this community space. GTNA will also utilize its own funds to maintain the site. Additionally, grants could potentially be obtained from the New England Grassroots Environment Fund (NEGEF) and the City of Boston’s Community Preservation funds.

### Site at 8 Townsend

This site has been unoccupied for years.





## Design Elements of Site

The community space would be modeled after a mixed-use model highlighting urban gardening opportunities and a variety of community event planning. The garden would need to be raised bed gardens similar to the ones in these photos. In addition, a beautiful fence along with a locked gate will need to be part of this proposal to deter and prevent illegal activity during off hours.

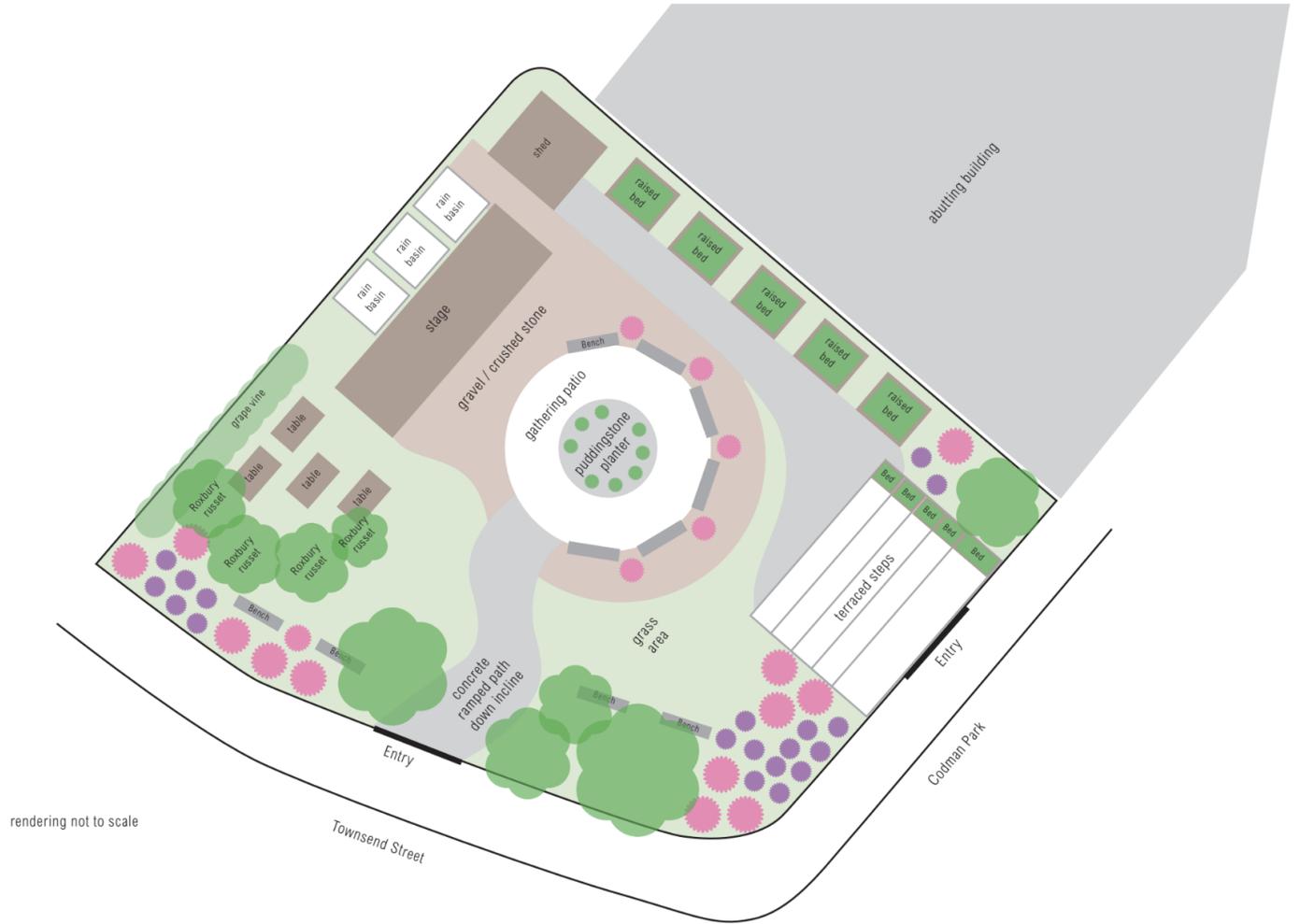
Site Elements could include:

- 5-10 **raised** beds for our community to grow healthy vegetables and herbs; raised beds help our elderly neighbors participate in gardening and also enable us to garden food in safe soil.
- Grass/clover lawn to provide space for neighbors to gather and set up tables for potlucks and other gatherings
- 2 to 5 dwarf fruit trees for shade and fruit for community to share
- Maple trees and shrubs
- Potential butterfly garden of low-maintenance flowering plants, such as echinacea, rudbeckia, milkweed, and joe pye weed for teaching opportunities, ecological support and beauty.
- Potential flagstone path and patio for accessible gathering on flat ground
- Gate enclosing the area with lock
- Small shed for housing gardening tools etc.
- Water source: We will explore options for this site including usage of the public water. We will also use the rain from catch basins located behind the stage.

## Visual References

Detailed site rendering.

### 8 Townsend Street Urban Oasis



## Diversity, Accessibility and Inclusion

This garden plan is inspired by the principles of Universal Design, also known as inclusive design principles. The basic idea of inclusive design is that human abilities are distributed along a wide spectrum, understanding that all able-bodied persons pass through childhood, periods of temporary injury, illness, and old age.

An inclusive approach to design would aim to make this urban oasis safe and comfortable to use for everyone, including older persons, children, persons without disabilities, and persons with disabilities. At 8 Townsend Street, our plan includes two entrances, one that features an at least 4' wide smooth path (either concrete or wide paver stones) gently sloping down to the gathering patio, appropriate for strollers, walkers, and wheelchairs. The proposed second entrance is a wide terraced steps that offer opportunities for sitting, stepping down into the space, and climbing up for younger children. Throughout the park, there are benches for sitting and enjoying the space's pleasant sights, sounds, and smells. There are also raised beds that serve the dual purpose of ensuring the soil is safe to garden edible food in, as well as offering opportunities for persons of all abilities to garden without requiring deep kneeling.

Another aspect of inclusion is to make sure the whole community feels welcomed during the park's open hours. To that end, we plan to post garden events in English and Spanish on the park's event corkboard. The events on the stage will encompass a wide variety of entertainment and education, from live music of local musicians, dancing workshops, and food processing/cooking techniques deriving from the diverse array of local cultures in the community.

## Visual References



## Proposed Budget

The Garrison Trotter Neighborhood Association respectfully requests the acquisition of one DND-owned parcel in Roxbury (8 Townsend Street) and \$100,000 in funding to transform the vacant lot into a 10 garden beds and a greenspace for community gatherings and events.

### *Rough budget:*

#### **Hard Costs**

Soil	\$5k
Plants & Trees	\$12k
Raised bed planters	\$10k
External Fence and Gate	\$15k
Cement, masonry, and paving stones	\$25k
Utility Shed	\$4k
Rain Barrels	\$1k
Stage (potentially with solar panels)	\$5k
Contingency	\$2k

#### **Soft Costs**

Consultants	\$6k
Documents and Permits	\$3k
Hardscaping work	\$10k
Project Management	in kind
Contingency	\$2k

## Project Progress and Timeline

Our project will be completed in three phases:

- **Phase I:** Further community engagement, design conceptualization, due diligence, land acquisition and funding approval from DND. Anticipated Completion Date: Within 18 months
- **Phase II:** Finalize construction documents, bid projects to contractors, open construction contracts, and begin construction. Anticipated Completion Date: TBD
- **Phase III:** Complete construction, develop garden leadership team, open and activate garden. Anticipated Completion Date: TBD

## Project Team Members

The GTNA organization will create a team of board and community members who will be the stewards. These members will be primary caretakers of the land. They will be sure that the site is well maintained. In addition to a paid landscaper of color, we will pay a few teenagers from local schools to help maintain the space.

Nefertiti Lawrence, Townsend Street neighbor, Garrison Trotter Neighborhood Association (GTNA) board member, (Roxbury Strategic Master Plan Oversight Committee) RSMPOC member, BPS teacher, who is spearheading garden/open space project

Louis Elisa,II, President of GTNA

Allison Meierding, Roxbury resident, graphic designer, experienced community gardener, and co founding member of Boston Food Forest Coalition

## Letter of Support



### GARRISON-TROTTER NEIGHBORHOOD ASSOCIATION

September 30, 2022

Louis Elisa, II  
 President  
 Garrison-Trotter Neighborhood Association

Theresa Strachila  
 Program Manager  
 GrowBoston: Office of Urban Agriculture  
 12 Channel Street, 9th Floor,  
 Boston MA 02210

Dear Mrs. Strachila,

The Garrison-Trotter Neighborhood Association, Inc. (GTNA), a community based organization which has operated continuously for the past 44 years, is pleased to support the Open Space/Garden Project proposed by Nefertiti Lawrence located, 8 Townsend Street in Roxbury.

Nefertiti Lawrence is an active board member in our Association and also very active in the community. Ms. Lawrence sits on the RSMPOC and several PRC's. In addition, she is a veteran high school math teacher with the Boston Public Schools for over 20 years. She has owned and resided on Townsend Street for 22 years with her family. Given her history and efforts in identifying and establishing this proposal, Nefertiti will be the lead board member on this project. GTNA supports her and will team-up with her to bring and maintain this critical Open Space/ community garden through to fruition for the community.

Even before bringing this particular parcel to GTNA'S attention, many years ago, Nefertiti and her family, were active pillars in our community, AS they have taken the initiative to improve not only Townsend street but all of the challenged areas of the neighborhood. Several years ago she and a few neighbors, along with the help of then councilor Tito Jackson, were able to get street cleaning established on Townsend Street.

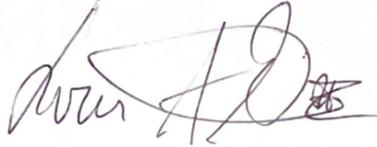
Until that point, the street was not cleaned by the city. She also took the initiative to secure several handicap parking spaces for the elderly residents on her street. In addition, Nefertiti has for the past 5 years has remained an active member of the 45 Townsend Street/KIC, Project Impact Advisory Committee (PIAC). These are just a few of the wonderful and responsible things she and her family have done for and with the GTNA, to positively impact and improve the community and the quality of life for all of her neighbors.

As president of GTNA I am openly echoing the support of our many members and others in the community that support the 8 Townsend Street Open space/Community Garden Project with Ms. Lawrence and the Lawrence family as the lead.

The 8 Townsend Street parcel will be part of GTNA'S land trust and its development will be shepherded by a team of board members, led by Ms. Lawrence.

We have full confidence that Nefertiti Lawrence and GTNA partners, will create a beautiful open and accessible space for our community to gather, garden and enjoy, for years to come.

Sincerely Yours,

A handwritten signature in black ink, appearing to read "Louis A. Elisa, II". The signature is fluid and cursive, with a large initial "L" and "E".

Louis A. Elisa, II

PRESIDENT GTNA

# Appendix 4 Forms

## PROPOSAL FORM

**SUBMITTED TO:** MAYOR'S OFFICE OF HOUSING

**DATE RECEIVED BY MOH:** \_\_\_\_\_

**SUBMITTED BY: NAME:** Nefertiti Lawrence (GTNA)

**ADDRESS:** P. O. Box 191938, Roxbury, MA

**TELEPHONE:** 617-501-2131

**EMAIL:** nlawrence@bostonpublicschools.org

Under the conditions set forth by the Mayor's Office of Housing (MOH), the accompanying proposal is submitted for:

**Property Address:** 8 Townsend Street Roxbury, MA 02119

For this proposal to be properly evaluated all questions must be answered by the Proposer. The Awarding Authority (MOH) will regard all responses to questions and all submissions as accurate portrayals of the Proposer's qualifications and any discrepancy between these statements and any subsequent investigation may result in the proposal being rejected.

- i. The name(s) and address(es) of all persons participating in this application as principals other than the undersigned are:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Use separate sheet and attach if additional principals are involved.

- ii. The applicant is a/an:  
Corporation  
 (Individual/Partnership/Joint/Venture/Corporation/Trust, etc.)

A. If applicant is a Partnership, state name and residential address of both general and limited partners: \_\_\_\_\_

\_\_\_\_\_

B. If applicant is a Corporation, state the following:

Corporation is incorporated in the State of: Massachusetts  
President is: Louis Elisa II  
Treasurer is: Rodrick McLaren  
Place of Business: Roxbury, Massachusetts

C. If applicant is a Joint Venture, state the names and business addresses of each person, firm or company that is a party to the joint venture:

\_\_\_\_\_  
\_\_\_\_\_

A copy of the joint venture agreement is on file at: \_\_\_\_\_ and will be delivered to the Official on request.

D. If applicant is a Trust, state the name and residential address of all Trustees as:

\_\_\_\_\_  
\_\_\_\_\_

Trust documents are on file at \_\_\_\_\_  
And will be delivered to the Official on request.

- iii. Bank reference(s): \_\_\_\_\_
- iv. If business is conducted under any title other than the real name of the owner, state the time when, and place where, the certificate required by General Laws, c.110, §5 was filed:

v. Number of years organization has been in business under current name: \_\_\_\_\_

vi. Has organization ever failed to perform any contract? \_\_\_\_\_ Yes/No

If answer is "Yes", state circumstances): \_\_\_\_\_

\_\_\_\_\_

We propose the following purchase price: \$ 100.00

vii. AUTHORIZATION:

The undersigned certifies under penalties of perjury that this proposal has been made and submitted in good faith and without collusion of fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

[Signature]  
Signature of individual submitting proposal

GTNA Board Member  
Title

Garrison-Trotter Neighborhood Association  
Legal Name of Organization

Dated at: October 27 2022 2:30pm

This 27 day of October

NAME OF ORGANIZATION:  
Garrison-Trotter Neighborhood Association

BY: Nefertiti Lawrence

TITLE: GTNA Board Member

i. ATTESTATION:

Nefertiti Lawrence being duly sworn deposes and says that (he/she) is the Board member of Garrison-Trotter Neighborhood Association and that all answers to foregoing questions and all statements contained herein are true and correct.

Subscribed and sworn before me this 27<sup>th</sup> day of Oct.

Notary Public: Marcia Greenwood

My Commission Expires: Sept 23, 2027  
(Month) (Year)

NOTE: This proposal form must bear the written signature of the applicant.



If the applicant is an individual doing business under a name other than his own name the application must state so, giving the address of the individual.

If the applicant is a partnership a partner designated as such must sign the application.

If the applicant is a corporation, trust or joint venture the application must be signed by a duly-authorized officer or agent of such corporation, trust or joint venture and contain written evidence of the authority to bind the entity.

(Please include the name of the agency or department and position held in that agency or department.)

**AFFIDAVIT OF ELIGIBILITY FORM**

Developer's Name: Nefertiti Lawrence ( Garrison-Trotter Neighborhood Association)

Any person submitting an application for under this RFP must truthfully complete this Affidavit and submit it with their application.

1. Do any of the principals owe the City of Boston any monies for incurred real estate taxes, rents, water and sewer charges or other indebtedness?

None at this time.

2. Are any of the principals employed by the City of Boston? If so, in what capacity? (Please include name of principal, name of agency or department, and position held in that agency or department).

Nefertiti Lawrence is a high school math teacher with the Boston Public Schools. She is a city employee.

3. Were any of the principals ever the owners of any property upon which the City of Boston foreclosed for his/her failure to pay real estate taxes or other indebtedness?

None at this time.

5. Have any of the principals ever been convicted of any arson-related crimes, or currently under indictment for any such crime?

None at all.

6. Have any of the principals been convicted of violating any law, code, statute or ordinance regarding conditions of human habitation within the last three (3) years?

Not at all.

Signed under the pains and penalties of perjury this

27 day of October, 2022

SIGNATURE: 

TITLE: Board Member

ORGANIZATION: Garrison-Trotter Neighborhood

ADDRESS: P.O. Box 191938 Roxbury, MA 02119

**City of Boston (COB) – Property Affidavit Form**

**Instructions:** List all City of Boston properties currently owned, or previously foreclosed upon for failure to pay real estate taxes or other indebtedness, by the applicant or by any other legal entity in which the applicant has had or now has an ownership or beneficial interest. If there are any past due amounts owed to the Department of Neighborhood Development, the Inspectional Services Department, the Treasury Department and/or the Boston Water and Sewer Commission, such **must be paid in full** before: (1) a vote request can be presented to the City of Boston Public Facilities Commission concerning the sale of property to the applicant or any other business entity in which the applicant has an ownership or beneficial interest; OR (2) the commitment of funding to the applicant or any other business entity in which the applicant has an ownership or beneficial interest. Public Facilities Commission votes are not to be requested until the Property Affidavit has been approved and the Legal Unit has signed the Property Clearance Form.

Upon approval, the Property Affidavit will be valid for ninety (90) calendar days from the date it is signed by the Applicant.

For any additional properties that do not fit on this form, attach a spreadsheet. Do not use another property affidavit form. Only one signature page is to be submitted. All entries made on this form must be typed in the form fields provided below.

Applicant: Garrison-Trotter Neighborhood Association

List Addresses of Boston Properties Owned:	PARCEL ID NUMBER
Boston Properties Previously Foreclosed Upon by COB:	PARCEL ID NUMBER

I declare under pains and penalties of perjury that the foregoing representations are true, accurate, complete and correct in all respects.

Nefertiti Lawrence, GTNA Board Member

Print Name and Title

*Nefertiti Lawrence*  
Authorized Representative's Signature

10/27/22  
Date

P.O. Box 191938 Roxbury, MA 02119

Applicant Contact (If different from above)

617-501-2131

Telephone Number

**OFFICIAL USE ONLY (Fax the completed form to DND at 635-0262. Delinquency Reported: (If Yes (Y) state the amount owed):**

**Boston Water & Sewer Commission** Y\$ \_\_\_\_\_ N

Signature and Date: \_\_\_\_\_

Notes: \_\_\_\_\_

**Department of Neighborhood Development** Y\$ \_\_\_\_\_ N

Signature and Date: \_\_\_\_\_

Notes: \_\_\_\_\_

**Public Works Department** Y\$ \_\_\_\_\_ N

Signature and Date: \_\_\_\_\_

Notes: \_\_\_\_\_

**Treasury Department** Y\$ \_\_\_\_\_ N

Signature and Date: \_\_\_\_\_

Notes: \_\_\_\_\_

DND Contact

Division

Program

Phone: ext.

**DISCLOSURE STATEMENT FOR  
TRANSACTION WITH A PUBLIC AGENCY CONCERNING REAL PROPERTY  
M.G.L. c. 7C, s. 38 (formerly M.G.L. c. 7, s. 40J)**

**INSTRUCTION SHEET**

**NOTE:** The Division of Capital Asset Management and Maintenance (DCAMM) shall have no responsibility for insuring that the Disclosure Statement has been properly completed as required by law. Acceptance by DCAMM of a Disclosure Statement for filing does not constitute DCAMM's approval of this Disclosure Statement or the information contained therein. Please carefully read M.G.L. c. 7C, s. 38 which is reprinted in Section 8 of this Disclosure Statement.

**Section (1):** Identify the real property, including its street address, and city or town. If there is no street address then identify the property in some other manner such as the nearest cross street and its tax assessors' parcel number.

**Section (2):** Identify the type of transaction to which this Disclosure Statement pertains –such as a sale, purchase, lease, etc.

**Section (3):** Insert the exact legal name of the Public Agency participating in this Transaction with the Disclosing Party. The Public Agency may be a Department of the Commonwealth of Massachusetts, or some other public entity. Please do not abbreviate.

**Section (4):** Insert the exact legal name of the Disclosing Party. Indicate whether the Disclosing Party is an individual, tenants in common, tenants by the entirety, corporation, general partnership, limited partnership, LLC, or other entity. If the Disclosing Party is the trustees of a trust then identify the trustees by name, indicate that they are trustees, and add the name of the trust.

**Section (5):** Indicate the role of the Disclosing Party in the transaction by checking one of the blanks. If the Disclosing Party's role in the transaction is not covered by one of the listed roles then describe the role in words.

**Section (6):** List the names and addresses of every legal entity and every natural person that has or will have a direct or indirect beneficial interest in the real property. The only exceptions are those stated in the first paragraph of the statute that is reprinted in Section 8 of this Disclosure Statement. If the Disclosing Party is another public entity such as a city or town, insert "inhabitants of the (name of public entity)." If the Disclosing Party is a non-profit with no individual persons having any beneficial interest then indicate the purpose or type of the non-profit entity. If additional space is needed, please attach a separate sheet and incorporate it by reference into Section 6.

**Section (7):** Check "NONE" in the box if none of the persons mentioned in Section 6 is employed by DCAMM or an official elected to public office in the Commonwealth of Massachusetts. Otherwise list any parties disclosed in Section 6 that are employees of DCAMM or an official elected to public office.

**Section (8):** The individual signing this statement on behalf of the Disclosing Party acknowledges that he/she has read the included provisions of Chapter 7C, Section 38 (formerly Chapter 7, Section 40J) of the General Laws of Massachusetts.

**Section (9):** Make sure that this Disclosure Statement is signed by all required parties. If the Disclosing Party is a corporation, please make sure that this Disclosure Statement is signed by a duly authorized officer of the corporation as required by the statute reprinted in Section 8 of this Disclosure Statement.

DCAMM's acceptance of a statement for filing does not signify any opinion by DCAMM that the statement complies with applicable law.

This completed and signed Disclosure Statement should be mailed or otherwise delivered to:

Deputy Commissioner for Real Estate  
Division of Capital Asset Management and Maintenance  
One Ashburton Place, 15<sup>th</sup> Floor, Boston, MA 02108

**DISCLOSURE STATEMENT FOR  
TRANSACTION WITH A PUBLIC AGENCY CONCERNING REAL PROPERTY  
M.G.L. c. 7C, s. 38 (formerly M.G.L. c. 7, s. 40J)**

The undersigned party to a real property transaction with a public agency hereby discloses and certifies, under pains and penalties of perjury, the following information as required by law:

(1) REAL PROPERTY:

8 Townsend Street Roxbury MA

(2) TYPE OF TRANSACTION, AGREEMENT, or DOCUMENT:

Sale

(3) PUBLIC AGENCY PARTICIPATING in TRANSACTION:

Mayor's office of Housing

(4) DISCLOSING PARTY'S NAME AND TYPE OF ENTITY:

Neferth Lanne  
Garrison-Trotter Neighborhood Association

(5) ROLE OF DISCLOSING PARTY (Check appropriate role):

- Lessor/Landlord
- Lessee/Tenant
- Seller/Grantor
- Buyer/Grantee
- Other (Please describe): \_\_\_\_\_

(6) The names and addresses of all persons and individuals who have or will have a direct or indirect beneficial interest in the real property excluding only 1) a stockholder of a corporation the stock of which is listed for sale to the general public with the securities and exchange commission, if such stockholder holds less than ten per cent of the outstanding stock entitled to vote at the annual meeting of such corporation or 2) an owner of a time share that has an interest in a leasehold condominium meeting all of the conditions specified in M.G.L. c. 7C, s. 38, are hereby disclosed as follows (attach additional pages if necessary):

<u>NAME</u>	<u>RESIDENCE</u>
Neferth Lanne	23 Townsend Street Roxbury 02119
Garrison-Trotter Neighborhood Association	P.O. Box 191938 Roxbury 02119

(7) None of the above- named persons is an employee of the Division of Capital Asset Management and Maintenance or an official elected to public office in the Commonwealth of Massachusetts, except as listed below (Check "NONE" if NONE):

NONE

NAME:

POSITION:

_____	_____
_____	_____
_____	_____

**DISCLOSURE STATEMENT FOR  
TRANSACTION WITH A PUBLIC AGENCY CONCERNING REAL PROPERTY  
M.G.L. c. 7C, s. 38 (formerly M.G.L. c. 7, s. 40J)**

- (8) The individual signing this statement on behalf of the above-named party acknowledges that he/she has read the following provisions of Chapter 7C, Section 38 (formerly Chapter 7, Section 40J) of the General Laws of Massachusetts:

*No agreement to rent or to sell real property to or to rent or purchase real property from a public agency, and no renewal or extension of such agreement, shall be valid and no payment shall be made to the lessor or seller of such property unless a statement, signed, under the penalties of perjury, has been filed by the lessor, lessee, seller or purchaser, and in the case of a corporation by a duly authorized officer thereof giving the true names and addresses of all persons who have or will have a direct or indirect beneficial interest in said property with the commissioner of capital asset management and maintenance. The provisions of this section shall not apply to any stockholder of a corporation the stock of which is listed for sale to the general public with the securities and exchange commission, if such stockholder holds less than ten per cent of the outstanding stock entitled to vote at the annual meeting of such corporation. In the case of an agreement to rent property from a public agency where the lessee's interest is held by the organization of unit owners of a leasehold condominium created under chapter one hundred and eighty-three A, and time-shares are created in the leasehold condominium under chapter one hundred and eighty-three B, the provisions of this section shall not apply to an owner of a time-share in the leasehold condominium who (i) acquires the time-share on or after a bona fide arms length transfer of such time-share made after the rental agreement with the public agency is executed and (ii) who holds less than three percent of the votes entitled to vote at the annual meeting of such organization of unit owners. A disclosure statement shall also be made in writing, under penalty of perjury, during the term of a rental agreement in case of any change of interest in such property, as provided for above, within thirty days of such change.*

*Any official elected to public office in the commonwealth, or any employee of the division of capital asset management and maintenance disclosing beneficial interest in real property pursuant to this section, shall identify his position as part of the disclosure statement. The commissioner shall notify the state ethics commission of such names, and shall make copies of any and all disclosure statements received available to the state ethics commission upon request.*

*The commissioner shall keep a copy of each disclosure statement received available for public inspection during regular business hours.*

- (9) This Disclosure Statement is hereby signed under penalties of perjury.

*Nefertiti Lamer*  
PRINT NAME OF DISCLOSING PARTY (from Section 4, above)

*[Signature]* 10/27/22  
AUTHORIZED SIGNATURE of DISCLOSING PARTY DATE (MM / DD / YYYY)

*GTNA Board Member*  
PRINT NAME & TITLE of AUTHORIZED SIGNER

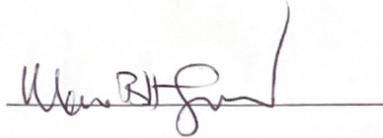
**Conflict of Interest Affidavit Form**

The undersigned hereby certifies, under the pains and penalties of perjury, that neither they, nor those with whom they have business ties, nor any immediate family member of the undersigned, is currently or has been within the past twelve months, an employee, agent, consultant, officer or elected or appointed official of the City of Boston Department of Neighborhood Development. For purposes of this affidavit "immediate family member" shall include parents, spouse, siblings, or children, irrespective of their place of residence.

I declare under penalties of perjury that the foregoing representations are true, correct, accurate, complete and correct in all respects.

WITNESS:

BORROWER:



Nefertiti Lawrence ( GTNA)

THE COMMONWEALTH OF MASSACHUSETTS

Suffolk, ss.

October 27 2022

Then personally appeared the above named Nefertiti Lawrence, (title) of (organization) and executed the foregoing instrument and acknowledged the foregoing instrument to be (his/her) free act and deed as (title) aforesaid and the free act and deed of (organization), before me.

Marcia<sup>BTH</sup> Greenwood  
Name:  
Notary Public

My Commission Expires:

Sept. 23, 2027





**City of Boston**  
**Jobs and Living Wage Ordinance**  
 THE LIVING WAGE DIVISION • (617) 918-5236

## BENEFICIARY AFFIDAVIT

Any for-profit Beneficiary who employs at least 25 full-time equivalents (FTEs) or any not-for-profit Beneficiary who employs at least 100 FTEs who has been awarded assistance of \$100,000 or more from the City of Boston must comply with the *First Source Hiring Agreement* provisions of the Boston Jobs and Living Wage Ordinance.

If you are submitting a request for proposal, request for qualification, or invitation for bid, or negotiating a loan, grant, or other financial assistance that meets the above criteria, you must submit this affidavit along with your proposal. If you believe that you are exempt from the First Source Hiring Agreement provisions of the Boston Jobs and Living Wage Ordinance, complete Part 4: Exemption From First Source Hiring Agreement Provisions, or if you are requesting a general waiver, please complete Part 5: General Waiver Reason(s).

**IMPORTANT** Please print in ink or type all required information. Assistance in completing this form may be obtained by calling the Living Wage Administrator in the Living Wage Division of the Office of Workforce Development, telephone: (617) 918-5236.

### PART 1: BENEFICIARY OF ASSISTANCE INFORMATION:

**Name Of Beneficiary:** Garrison-Trotter Neighborhood Association  
**Contact Person:** Nefertiti Lawrence  
**Company Address:** P.O. Box 191938, Roxbury, MA 02119  
**Telephone #:** 617-501-2131 **E-Mail:** nlawrence@bostonpublicschools.org

### PART 2: ASSISTANCE INFORMATION:

**Name Of The Program Or Project Under Which The Assistance Is Being Awarded:**  
GrowBoston Office of Urban Agriculture  
**City Of Boston Awarding Department:** Mayor's Office of Housing  
**Bid Or Proposal Amount:** \$100,000.00  
**Date Assistance Documents Executed:** \_\_\_\_\_ **Award End Date:** \_\_\_\_\_  
**Duration Of Award:**  1 year  2 years  3 years  Other: \_\_\_\_\_ (years)

**PART 3: ADDITIONAL INFORMATION**

Please answer the following questions regarding your company or organization:

Your company or organization is: (check one)  For Profit  Not For Profit

Total number of employees whom you employ: 0

Total number of employees who will be assigned to work on the above-stated award: 0

Do you anticipate hiring any additional employees?  Yes  No

If yes, how many additional FTEs do you plan to hire? \_\_\_\_\_

**PART 4: EXEMPTION FROM THE BOSTON JOBS AND LIVING WAGE ORDINANCE**

Any Beneficiary who qualifies may request one of the four categories of exemptions from the provisions of the Boston Jobs and Living Wage Ordinance by completing the section below. Attach any pertinent documents to this application to prove that you are exempt from the Boston Jobs and Living Wage Ordinance. Please check the appropriate box(es) below indicating your exemption request. NOTE: Unless you receive written confirmation from The Living Wage Division approving your exemption request, you remain covered by the Boston Jobs and Living Wage Ordinance.

I hereby request an exemption from the First Source Hiring Agreement provisions of the Boston Jobs and Living Wage Ordinance for the following reason(s): Attach any pertinent documents to this application to prove that you are exempt. Please check the appropriate box(es) below:

- The construction contract awarded by the City of Boston is subject to the state prevailing wage law; or
- Assistance awarded to youth programs, provided that the award is for stipends to youth in the program. "Youth Program" means any city, state, or federally funded program which employs youth, as defined by city, state, or federal guidelines, during the summer, or as part of a school to work program, or in other related seasonal or part-time program; or
- Assistance awarded to work-study or cooperative educational programs, provided that the assistance is for stipends to students in the programs; or
- Assistance awarded to vendors who provide services to the City and are awarded to vendors who provide trainees a stipend or wage as part of a job training program and provides the trainees with additional services, which may include but are not limited to room and board, case management, and job readiness services, and provided further that the trainees do not replace current City-funded positions.

Please give a full statement describing in detail which of the four exemptions applies to your assistance and the reasons your assistance is exempt from the Boston Jobs and Living Wage Ordinance (*attach additional sheets if necessary*)

**PART 5: GENERAL WAIVER REASON(S)**

I hereby request a general waiver from the First Source Hiring Agreement provisions of the Boston Jobs and Living Wage Ordinance. The application of the First Source Hiring Agreement to my assistance violates the following state or federal statutory, regulatory or constitutional provision(s).

State the specific state or federal statutory, regulatory or constitutional provision(s), which makes compliance with the First Source Hiring Agreement unlawful:

**GENERAL WAIVER ATTACHMENTS:**

Please attach a copy of the conflicting statutory, regulatory or constitutional provision(s) that makes compliance with this ordinance unlawful.

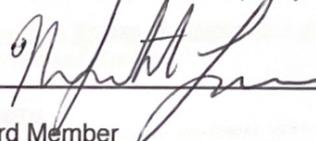
Please give a full statement describing in detail the reasons the specific state or federal statutory, regulatory or constitutional provision(s) makes compliance with the First Source Hiring Agreement unlawful (*attach additional sheets if necessary*):

**PART 6 : BENEFICIARY OF ASSISTANCE AFFIDAVIT**

The following statement must be completed and signed by an authorized owner, officer or manager of the Covered Vendor. The signature of an attorney representing the Covered Vendor is not sufficient:

I, (print or type Nefertiti Lawrence), the Beneficiary, certify and swear/affirm that the information provided on this **Beneficiary Affidavit** is true and within my own personal knowledge and belief.

Signed under the pains and penalties of perjury.

SIGNATURE:  DATE: 10/27/2022

TITLE: Board Member

**CM FORM 15A****CORI COMPLIANCE**

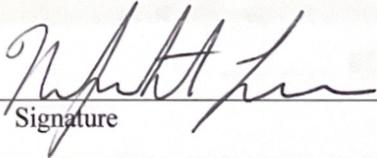
The City of Boston is subject to City of Boston Code, Chapter 4, section 7, which is intended to ensure that persons and businesses supplying goods and/or services to the City of Boston deploy fair policies relating to the screening and identification of person with criminal backgrounds through the CORI system. Vendors entering into contracts with the City must affirm that their policies regarding CORI information are consistent with the standards set by the City of Boston.

**CERTIFICATION**

The undersigned certifies under penalties of perjury that the vendor is in compliance with the provisions of City of Boston Code, Chapter 4, section 7, as currently in effect. **All Vendors must check one of the three lines below.**

1.  CORI checks are not performed on any Applicants.
2.  CORI checks are performed on some or all Applicants. The Vendor, by affixing a signature below, affirms under penalties of perjury that its CORI policy is consistent with the standards set forth on the attached CM Form 15B.
3.  CORI checks are performed on some or all Applicants. The Vendor's CORI policy is not consistent with the standards set forth on the attached CM Form 15B (a copy of the Vendor's written CORI policy must accompany this form).

Nefertiti Lawrence  
(Typed or printed name of person signing  
quotation, bid or proposal)

  
Signature

Garrison-Trotter Neighborhood Association  
(Name of Business)

**NOTE:**

The Awarding Authority may grant a waiver of CBC 4-7.3 under exigent circumstance on a contract by contract basis.

**Instructions for Completing CM Form 15B:**

A Vendor should not check Line 1 unless it performs NO CORI checks on ANY applicant.

A Vendor who checks Lines 2 certifies that the Vendor's CORI policy conforms to the standards set forth in CM Form 15B. A Vendor with a CORI policy that does NOT conform to the standards set forth on CM Form 15B must check Line 3. Vendors who check Line 3 will not be permitted to enter into contracts with the City, absent a waiver, as provided for in CBC 4-7.4.

For any waiver to be granted, a completed CM Form 15C must be completed by the awarding authority and attached hereto.





# 8 Townsend Street Open Space and Community Garden RFP Addendum

## Plan Narrative

### Organizational Goals

The Garrison-Trotter Neighborhood Association's goal is to foster community empowerment and to improve the quality of life for Roxbury, MA residents living in the GTNA catchment area. Our efforts include, but are not limited to:

- Participating in the development of a comprehensive housing and community development plan for Roxbury – The Roxbury Master Plan was finalized in 2004
- Advocating for the development of affordable homeownership housing; and for a wide variety of housing opportunities.
- Advocating for the rehabilitation and preservation of government-assisted housing, and for a meaningful role in its ownership and management by its residents.
- Sponsoring public presentations on zoning, housing, and assessing; and tackling other issues of neighborhood concern, such as, traffic & parking, public utilities, and parks.
- Presenting public testimony on insurance and lending redlining; and the Boston Jobs Policy.
- Working with neighborhood residents and City departments to address issues related to code enforcement, capital improvements, and other City services.
- Establishing a neighborhood crime watch and participating in the Grove Hall Safe.
- Neighborhood Initiative and the Police Area B-2 Strategic Planning Process.
- Collaborating with neighborhood groups on community activities, such as, clean-up.

## Project Progress, Timeline and Milestones

Our project will be completed in three phases:

- **Phase I:** Further community engagement, design conceptualization, due diligence, land acquisition and funding approval from DND. Anticipated Completion Date: Within 18 months
- **Phase II:** Finalize construction documents, bid projects to contractors, open construction contracts, and begin construction. Anticipated Completion Date: TBD
- **Phase III:** Complete construction, develop garden leadership team, open and activate garden. Anticipated Completion Date: TBD

### APPENDIX 3: DEVELOPMENT TIMETABLE

APPLICANT'S NAME: Nefertiti Lawrence (Garrison Trotter Neighborhood Association)

Assuming that you are designated on 8 Townsend Street Urban Oasis and Community Garden indicate your planned development schedule by providing target dates for achieving the key development milestones listed below.

Development milestone	Anticipated completion date
Community Participation in Design Complete:	September 2021
Zoning Relief Anticipated? Y/N	TBD
Final Bid Documents Complete:	December 2022
Contractor Selected (Hired):	February 2023
All Funds Raised & Committed to the Project:	February 2023
Construction Start:	April 2023
Construction Complete:	July 2023 <input type="checkbox"/>

## Development Experience

The Garrison Trotter Neighborhood Association has experience with urban gardens. In 2014 GTNA along with Mayor Walsh had a groundbreaking ceremony for the GTNA Harrold Street Garden. Our garden was completed in partnership with the urban farming institute, Dudley Neighbors and the City of Boston.

## Project Team Members

The GTNA organization will create a team of board and community members who will be the stewards. These members will be primary caretakers of the land. They will be sure that the site is well maintained. In addition to a paid landscaper of color, we will pay a few teenagers from local schools to help maintain the space.

Nefertiti Lawrence, Townsend Street neighbor, Garrison Trotter Neighborhood Association (GTNA) board member, (Roxbury Strategic Master Plan Oversight Committee) RSMPOC member, BPS teacher, who is spearheading garden/open space project

Louis Elisa, II, President of GTNA

Allison Meierding, Roxbury resident, graphic designer, experienced community gardener, and co founding member of Boston Food Forest Coalition

# Financials

## Project Development Budget

### DEVELOPMENT BUDGET

**APPLICANT'S NAME:** Nefertiti Lawrence (Garrison Trotter Neighborhood Association)

Complete the below Development Budget, or substitute another form that provides substantially equivalent information. Note: Total of Uses of Funds should equal Total of Sources of Funds for the development.

**PROJECT NAME:** 8 Townsend Street Urban Oasis and Community Garden

The Garrison Trotter Neighborhood Association respectfully requests the acquisition of one DND-owned parcel in Roxbury (8 Townsend Street) and \$100,000 in GrowBoston funding to transform the vacant lot into 10 raised bed gardens and greenspace for community gatherings and events.

Hard costs		TOTAL (\$)	Grassroots (\$)	Applicant Organization(\$)
Demo/removals		5,000	5,000	
Earthwork/excavation/geotex		20,000	20,000	
Drainage/utilities				
Paving/edging		5,000	5,000	
Masonry/concrete		5,000	5,000	
Fencing		10,000	10,000	
Site furnishings/structures		10,000	10,000	
Planting		17,000	17,000	
Other: Shed, Rain barrels etc		5,000	5,000	
General conditions		10,000	10,000	
	<b>Subtotal:</b>	87,000	87,000	
Contingency		2,000	2,000	
	<b>Subtotal:</b>	89,000	89,000	
<b>Soft costs</b>				
Consultants		6,000	6,000	
Construction documents		1,500	1,500	
Bid documents				
Civil Eng/Survey				
Insurance				
Permits		1,500	1,500	
Staff		In kind		
Project Management (non-staff)		In kind		
Materials				
	<b>Subtotal:</b>	9,000	9,000	
Overhead				

(not to exceed 10% of total project costs)				
Fee		TBD		
	<b>Subtotal</b>			
	<b>TOTAL project costs</b>	98,000	98,000	

Sources of Funds			Uses of Funds		
		Amount (\$)			Amount (\$)
Grassroots			Construction		
Applicant Organization			Contingency		
Foundation 1				<b>Subtotal:</b>	
Foundation 2			Consultants		
Foundation 3			Materials		
Grant 1			Staff		
Grant 2			Other soft costs:		
In-kind donations				<b>Subtotal:</b>	
			Overhead		
			Fee		
				<b>Subtotal:</b>	
	<b>Total Project Costs:</b>			<b>Total Project Costs:</b>	

## Evidence of Financing

GTNA is committed to providing the necessary upfront funds for the 8 Townsend Street Open space project. The organization has the available funds and committed stewards to complete the job. GTNA gets funding from a variety of sources. The organization is working diligently on raising more funds to support the community. The funds are located in Onenation bank and are in excess of \$75,000. We are also going to apply for funds from the GrowBoston program to complete the Open space. During this process we intend to request donations from local stores etc to complete the job. Our goal is to get much of the community involved from the constructions to the maintenance of the site. Once developed, we will retain a contract with a local landscaping company of color to maintain the space year round.

## GTNA Financial Statement



GARRISON-TROTTER NEIGHBORHOOD ASSOCIATION

December 22, 2023

Good Afternoon,

On behalf of the Garrison-Trotter Neighborhood Association (GTNA), we would like to move forward to acquiring the parcel known as 8 Townsend Street for an open community space.

Garrison-Trotter would like to enter into a letter of agreement to develop the parcel. The agreement would outline financial responsibility and process for reimbursement for work GTNA would pay for.

Our bank information per your request:

Current account balance is \$79,447

Bank: Citizens Bank, 2343 Washington Street, Roxbury MA 02119, 617-445-2330

Account number: [REDACTED]

Routing number: [REDACTED]

Thank you for your support,

Louis Elisa,

President, Garrison-Trotter Neighborhood Association

# Evidence of community participation

## Community Petition of Support Document





**COMMUNITY SUPPORT PETITION**

**8 Townsend Street Urban Oasis  
and Community Garden**



We, the undersigned affix our signatures supporting the Garrison- Trotter Neighborhood Association to develop the parcel located at 8 Townsend Street into an Urban Oasis and Community Garden.

Date	Printed Name	Address	Contact Number	Signature
12-9-22	Sandra Colon	15 Coakman Park	617-180-7053	Sandra Colon
12-9-22	JAMES L. HARDY	9 COOKMAN PARK	857-376-7159	James L. Hardy
12/9/22	Mona Gray	10 Coakman	617-79-8126	Mona Gray
	Diane Flynn	15 coakman park	774-242-4500	Diane Flynn
12-9-22	Tijuanne Green	15 Coakman PK	857-333-200	Tijuanne Green
12-14-22	Celeste Wright	9 Coakman Park	(413) 616-7335	Celeste Wright

Rence Jones				
<del>Kenneth Alston</del>	9 Culman Park	Boston MA		
Nick Lewis	9 Codman Park	Boston MA	02119	
Zakia	9 Codman Park	Boston MA	02119	
Angel			02119	

George Y.	9 Codman Park			
Renee Lewis	9 Codman Park	Boston MA	02117	
Anthony James	9 Codman Park	Boston MA	02117	
Legustina Cornejo	9 Codman Park	Boston MA	02117	
M Thosell	9 Codman Park	Rox MA	02119	
Oliver Singleton	9 Codman Park	Rox, MA	02119	



## COMMUNITY SUPPORT PETITION

# 8 Townsend Street Urban Oasis and Community Garden

We, the undersigned affix our signatures supporting the Garrison- Trotter Neighborhood Association to develop the parcel located at 8 Townsend Street into an Urban Oasis and Community Garden.

Date	Printed Name	Address	Contact Number	Signature
12/7/22	Neeraj Kumar	23 Townsend <sup>City</sup> St	(617) 442-1977	
12/11/22	SUZETTE WARREN	271 Normandy St	(617) 955-6352	
12/11/22	Alma Wright	44 Wainbeck St	(617) 427-3193	
12/11/22	Christopher Wynn	271 Normandy St	(617) 921-7408	
12/11/22	RAMONA SILVA	9 Blake St	617-888-0449	
12/11/2022	Christine Silva	194B Humboldt Avenue,	617 312 7096	

#7 02121

Date	Printed Name	Address	Contact Number	Signature
12/11/22	Marcelene	11 Blanche St	617 291 5770	<i>[Signature]</i>
12-11-2022	Mark Sutherland	122 Harold St	617 442-876	<i>[Signature]</i>
12-11-2020	Stacy Hill Sutherland	122 Harold St	Same	<i>[Signature]</i>
12-11-2022	Linda Freeman	4 Ellis St 02119	617-541-0448	<i>[Signature]</i>
12/11/22	Linton Thompson	41 Harold St	617 459 1182	<i>[Signature]</i>
12/11/22	Joyce Lawrence	19 Townsend St	617 331 6020	<i>[Signature]</i>
12/11/22	Tania Anderson	79 Humboldt St	617-602-5021	<i>[Signature]</i>
12/11/22	Conne Forber	47 Humboldt St	617 435 4526	<i>[Signature]</i>
12/11/22	Tamara Lawrence	21 Townsend St.	617-470-5752	<i>[Signature]</i>
12/18/22	Cory Coleman	14 Townsend St.	617-586-5364	<i>[Signature]</i>

# Additional Letter of Support



**Our Members, Partners, Alliances & Collaborations:**

Holborn, Gannett, Gaston, Otisfield  
Betterment Association  
Garrison Trotter Neighborhood Association  
Devon, Normandy, Brunswick Residents  
Assoc.  
Fayston Street Residents Association  
Pasadena, Supple & Columbia Roads  
Neighborhood Association  
Intervale/Normandy Street Residents Assoc.  
Stanwood Street/Columbia Road Residents  
Association  
Elm Hill Park Improvement Association  
Crawford, Howland, Ruthven, Wanonah,  
Waubek Block/Watch Association  
Lawrence Avenue Group  
Blue Hill Avenue, Quincy St., Magnolia St. &  
Howard Avenue Neighborhood Assoc.  
Clifford, Waverly & Blue Hill Avenue Neigh.  
Assoc.  
Nine Streets United Neighborhood  
Association  
Grove Hall Residents Association  
Sonoma-Maple-Schuyler Tenants Association  
Washington Heights Tenants Association  
United Granite Tenants of Grove Hall, Inc.  
Franklin Park Highlands Tenants Association  
Jeremiah E. Burke High School  
Lilla G. Frederick Pilot Middle School  
Friends of the Lilla G. Frederick Pilot Middle  
School  
Martin Luther King Jr. K-8 School  
The William Monroe Trotter Elementary  
School  
Roxbury Multi-Service Center, Inc.  
Franklin Park Zoo  
Friends of Franklin Park Zoo  
Greater Grove Hall Main Streets  
Caribbean Foundation/Urban Homemakers  
ABCD Elm Hill Family Service Center  
First Haitian Baptist Church of Boston  
The Freedom House  
La Alianza Hispana, Incorporated  
Women of Color AIDS Council, Inc. (WCAC)  
Ecumenical Social Action Committee, Inc.  
(ESAC)  
Roxbury YMCA  
Yawkey Club of Roxbury  
Mike & Al's Basketball League  
The City School  
Roxbury YouthWorks  
Institute for Health and Recovery (IHR)  
Health Resources in Action (HIRA)  
MassHousing  
Quincy Geneva HC/New Vision CDC  
Dorchester Bay EDC  
Nuestra Comunidad CDC  
Fairmont/Indigo Transit Coalition  
Grove Hall Safe Neighborhood Initiative  
Black Ministerial Alliance  
Boston Police Department  
State Senator Sonia Chang-Diaz  
State Representative Elizabeth (Liz) Malia  
Sheriff Steven W. Tompkins  
City Councilor At Large Michael Flaherty

December 10, 2022

Theresa Strachila  
Program Manager  
Grow Boston, Office of Urban Agriculture  
12 Channel Street, 9<sup>th</sup> Floor  
Boston, MA 02210

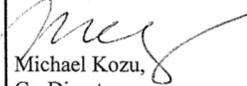
Dear Ms. Strachila,

On behalf of Project RIGHT, Inc. (PRI), I am submitting this letter of strong support for this application for 8 Townsend Street that is being submitted by Ms. Nefertiti Lawrence, along with other neighbors and the Garrison Trotter Neighborhood Association (GTNA). We have been fortunate to have worked in partnership with Ms. Lawrence, her neighbors and GTNA for many years addressing public safety and other quality of life issues in the immediate are of 8 Townsend Street.

We look forward to working on this project which will have an immediate positive impact on the surrounding community. PRI is a collaboration of over forty two neighborhood resident associations, tenant associations, community based organizations, schools and faith based institutions working on violence prevention, substance misuse and other quality of life issues in the Grove Hall neighborhood since 1991.

Thank you for your consideration of this letter of support.

Sincerely,

  
Michael Koza,  
Co-Director

Project R.I.G.H.T., Incorporated 320-A Blue Hill Avenue, Dorchester, MA 02121-4367  
617-541-5454 (main) 617-427-7160 (fax)  
[www.facebook.com/PRI.GroveHall](http://www.facebook.com/PRI.GroveHall) [www.ProjectRIGHTinc.org](http://www.ProjectRIGHTinc.org)

## Development Timetable

### APPENDIX 3: DEVELOPMENT TIMETABLE

APPLICANT'S NAME: Nefertiti Lawrence (Garrison Trotter Neighborhood Association)

Assuming that you are designated on 8 Townsend Street Urban Oasis and Community Garden, indicate your planned development schedule by providing target dates for achieving the key development milestones listed below.

Development milestone	Anticipated completion date
Community Participation in Design Complete:	September 2021
Zoning Relief Anticipated? Y/N	TBD
Final Bid Documents Complete:	December 2022
Contractor Selected (Hired):	February 2023
All Funds Raised & Committed to the Project:	February 2023
Construction Start:	April 2023
Construction Complete:	August 2023 <input type="checkbox"/>

## Operating Budget

Once the space is developed GTNA will cover the cost to maintain the land. We will retain a landscaping company of color to provide regular maintenance of the site. This will include tending to the grass, plants, trees etc. In the winter months they will also provide snow clean up etc. As a community we will have quarterly clean ups that coincide with our community programming events. Our intention is to have 4 major events at the site. These events will take place in spring (Open Space Gardening kick

off event), midsummer community cookout, fall harvest festival, holiday tree lighting and cocoa and possibly a winter fun day.

## Documentation of the organization's non-profit tax-exempt status (501)(c)(3)

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201	DEPARTMENT OF THE TREASURY
Date: JUL 15 2008	Employer Identification Number: 30-0419896
GARRISON TROTTER NEIGHBORHOOD ASSOCIATION INC 268 HUMBOLDT AVENUE BOSTON, MA 02121	DLN: 108134033 Contact Person: LING YEE ID# 95201 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Public Charity Status: 509(a)(2) Form 990 Required: Yes Effective Date of Exemption: May 8, 2007 Contribution Deductibility: Yes Advance Ruling Ending Date: December 31, 2011 Addendum Applies: No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

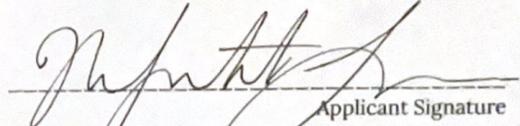
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

**CHAPTER 803 DISCLOSURE STATEMENT**

In compliance with Chapter 60, Section 77B of the Massachusetts General Laws as amended by Chapter 803 of the Acts of 1985, I hereby certify that I have never been convicted of a crime involving the willful and malicious setting of a fire or of a crime involving the fraudulent filing of a claim for fire insurance; nor am I delinquent in the payment of real estate taxes in the City of Boston, or being delinquent, an application for the abatement of such tax is pending or a pending petition before the appellate tax board has been filed in good faith.

This statement is made under the pains and penalties of perjury this 15 day of November (month), 2022 (year)

  
Applicant Signature

  
Co-Applicant Signature (If Applicable)